

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 11th September 2017 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Bartlett (Chair), Burke, Davies, Herschy, Lacey, Marsh, Norman, A Pendleton, R Pendleton and Thomas.

OFFICERS PRESENT: Town Clerk and the Environmental Supervisor.

ES23/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Preece (holiday).

ES24/17 DECLARATIONS OF INTEREST

The following Declaration of Interest was made:

- Cllr Lacey: Leominster Allotment Association.

ES25/17 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

ES26/17 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

ES27/17 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on 10th July 2017 be agreed and signed as a correct record.

ES28/17 CLERK'S REPORT

Committee was informed that a pre-order consultation regarding a diversion to Footpath ZC100#1 had been received. Following discussion it was agreed to request a site visit with the applicant to take place week commencing 25th September 2017.

ES29/17 2017-18 WORK PROGRAMME

Committee reviewed the Work Programme for 2017/18 which had been developed from the Corporate Strategy. Following consideration it was **RESOLVED:**

- That the revised 2017/18 Work Programme be noted;
- That a report be submitted to committee at its November 2017 meeting outlining draft proposals to develop a direct labour force along with initial cost estimates;
- That, subject to the initial report findings, Committee would aim to implement the setting up of a direct labour force for April 2019;
- That the investigations into recycling of non-domestic waste continues with a renewed focus on providing economic benefit to the town;

- That the possibility of developing income generation through the tree maintenance programme be investigated;
- That funding to help towards the cost of the tree maintenance programme be investigated.

ES30/17 OPEN SPACES/PLAY AREA/BYELAWS REPORT

Committee considered the report presented. Following discussion it was **RESOLVED:**

- That the report be noted;
- That the development of implementing Byelaws for all the open spaces and play areas under the control of the Town Council be deferred at present as both dog control and alcohol control orders were being developed under the Public Spaces Protection Orders legislation by Herefordshire Council;
- That the revised play area proposals for Sydonia be formally adopted and implemented at a cost of £54,000, subject to securing the S106 funding from Herefordshire Council and attracting additional external funding;
- That £10,000 capital funding towards the Sydonia Play Area provided for the 2017/18 budget be released;
- That a Task & Finish Group be appointed to oversee the Grange Open Space tender process;
- That Cllrs Bartlett, Burke and Thomas be appointed to the Grange Open Space Task & Finish Group;
- That a licence agreement be developed and entered into with Halo to manage the two unmanaged areas at Sydonia, which were currently not being maintained;
- That CCTV provision in this area continued to be developed.

It was noted that extensive consultation had taken place whilst developing the proposals for Sydonia including provision of DDA compatible equipment.

It was further noted that a winter programme of works would be undertaken in Sydonia over the following months.

ES31/17 COMMITTEE UPDATE REPORT

Committee considered the Committee Update Report in detail and, following discussion, it was **RESOLVED:**

- That the report be noted;
- That options to attract sponsorship funding for community litter picks be investigated;
- That consideration be given to purchasing litter picking equipment by the Town Council so that it could be loaned to local voluntary groups;
- That Herefordshire Council be contacted expressing the Committee's concern regarding the recent works along Ginhall Lane to cut back vegetation;
- That clarification as to whether special dispensation could be included in the Public Spaces Protection Order for alcohol restrictions being

developed by Herefordshire Council to enable community events to be held in open spaces covered by the PSPO provided they were controlled.

It was noted that the Town Council had supplies of salt if any local community group required any. The Committee also wished to extend its thanks to Mr McEwan for the works he had carried out on the Priory steps.

ES32/17 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information the Environment & Services Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(a) **Youth Report** – Committee considered the Youth Report and, following discussion, **RESOLVED:**

- That the report be noted;
- That the youth initiative project, as outlined in the report, be developed;
- That the £9,000 allocated in the 2017/18 budget to provide youth services be released to help towards the funding of this initiative;
- That external funding opportunities continued to be identified and applied for to help fund youth projects in the town;
- That capacity be allocated from the Office Manager's role to enable her to manage and develop the youth project;
- That a full data impact assessment is carried out and actioned on this project.

(b) **Public Convenience Update Report** – Committee considered the report submitted and, following discussion, **RESOLVED:**

- That the report be noted;
- That the draft specifications for the refurbishment of Central and Grange public conveniences be adopted;
- That quotations be sought from local traders to carry out the works.

ES33/17 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 13th November 2017 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 9:07pm.

CHAIR:

DATE: