

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance and General Purposes								
101 Administration - Central Costs								
1076 Precept	0	557,574	557,574	0			100.0%	
Administration - Central Costs :- Income	0	557,574	557,574	0			100.0%	0
4012 Software, IT and Support	856	8,314	7,000	(1,314)		(1,314)	118.8%	
4014 Website	50	453	1,000	547		547	45.3%	
4016 Photocopier	0	1,684	3,500	1,816		1,816	48.1%	
4019 Recruitment	0	250	500	250		250	50.0%	
4020 Advertising	0	327	500	173		173	65.5%	
4027 Equipment	125	270	1,000	730		730	27.0%	
4030 Telephone	489	4,344	4,000	(344)		(344)	108.6%	
4035 Postage	1	187	700	513		513	26.8%	
4040 Printing and Stationery	17	812	1,800	988		988	45.1%	
4048 Subscriptions	0	3,328	2,640	(688)		(688)	126.1%	
4050 Insurance	0	7,704	7,500	(204)		(204)	102.7%	
4900 Contingency	0	1,512	2,000	488		488	75.6%	
Administration - Central Costs :- Indirect Expenditure	1,538	29,186	32,140	2,954	0	2,954	90.8%	0
Net Income over Expenditure	(1,538)	528,388	525,434	(2,954)				
105 Corporate Management								
4000 Salaries	10,711	130,947	145,000	14,053		14,053	90.3%	
4008 Travel and Subsistance	1,121	1,608	2,100	492		492	76.6%	
4010 Conferences and Training	0	1,814	2,500	686		686	72.6%	
4125 Bank Charges	3	773	1,000	227		227	77.3%	
4130 Accountancy/Corporate Gov.	416	4,155	2,200	(1,955)		(1,955)	188.9%	
4131 Internal Audit	0	275	600	325		325	45.8%	
4132 External Audit	0	1,300	1,500	200		200	86.7%	
4135 Legal and Professional	0	702	500	(202)		(202)	140.4%	
4140 Employment/Health & Safety	0	2,140	2,140	0		0	100.0%	
Corporate Management :- Indirect Expenditure	12,251	143,714	157,540	13,826	0	13,826	91.2%	0
Net Expenditure	(12,251)	(143,714)	(157,540)	(13,826)				
110 Democratic Services								
4200 Elections	0	0	1,500	1,500		1,500	0.0%	
4210 Mayor's Allowance	0	0	4,000	4,000		4,000	0.0%	
4211 Mayor Making	0	0	1,100	1,100		1,100	0.0%	
4212 Civic Events	6	6	1,500	1,494		1,494	0.4%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4215 Civic Regalia	0	470	1,000	530		530	47.0%	
4220 Civic Officers	0	35	1,200	1,165		1,165	2.9%	
Democratic Services :- Indirect Expenditure	6	511	10,300	9,789	0	9,789	5.0%	0
Net Expenditure	(6)	(511)	(10,300)	(9,789)				
<u>115 Grants</u>								
1065 Small Grants Received	0	482	0	(482)			0.0%	
Grants :- Income	0	482	0	(482)				0
4235 General Grants	0	4,997	10,000	5,003		5,003	50.0%	
4236 Community Centre	0	8,000	8,000	0		0	100.0%	
4237 Grange Court	0	7,000	7,000	0		0	100.0%	
4238 Youth Funding	0	2,147	9,000	6,853		6,853	23.9%	
4239 CAB Grant	0	8,000	8,000	0		0	100.0%	
4241 Small Grants Expenditure	0	483	0	(483)		(483)	0.0%	
Grants :- Indirect Expenditure	0	30,626	42,000	11,374	0	11,374	72.9%	0
Net Income over Expenditure	0	(30,144)	(42,000)	(11,856)				
<u>125 Corn Square</u>								
1400 Income-Room Hire	3,528	10,646	17,000	6,354			62.6%	
1403 Income Flat	200	3,293	13,000	9,707			25.3%	
Corn Square :- Income	3,728	13,939	30,000	16,061			46.5%	0
4180 Cleaning	104	3,846	2,400	(1,446)		(1,446)	160.3%	
4181 Window Cleaning	0	92	600	508		508	15.3%	
4182 Electricity	720	2,248	3,500	1,252		1,252	64.2%	
4183 Gas	576	2,328	3,500	1,172		1,172	66.5%	
4185 Business Rates	0	10,105	11,500	1,395		1,395	87.9%	
4186 Water Rates	90	926	1,800	875		875	51.4%	
4187 Repairs and Renewals	63	3,603	3,500	(103)		(103)	103.0%	
4188 Fixtures and Fittings	808	3,006	2,500	(506)		(506)	120.3%	
4700 Loan Repayments	0	27,171	27,734	563		563	98.0%	
Corn Square :- Indirect Expenditure	2,361	53,325	57,034	3,709	0	3,709	93.5%	0
Net Income over Expenditure	1,367	(39,386)	(27,034)	12,352				
<u>130 Tourist Information</u>								
1010 Income-Commission	0	37	1,400	1,363			2.6%	
1510 Income-Coach trips	0	21	8,000	7,979			0.3%	
1511 Income-Books & Maps	0	1,398	4,900	3,502			28.5%	

Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1512 Income-Cards	0	386	1,400	1,014			27.6%	
1513 Income-Souvenirs	17	1,624	6,600	4,976			24.6%	
1514 Income-Food/Drinks	13	943	4,500	3,557			21.0%	
1515 Income-Craft	0	225	2,400	2,175			9.4%	
1516 Income-Advertising	0	0	300	300			0.0%	
1519 Income-Green Sacks	17	4,061	0	(4,061)			0.0%	
Tourist Information :- Income	47	8,696	29,500	20,804			29.5%	0
3000 Cost of Sales	2,379	5,553	18,000	12,447		12,447	30.9%	
3010 Costs-Coach Trips	0	21	8,000	7,979		7,979	0.3%	
4000 Salaries	3,660	47,528	50,000	2,472		2,472	95.1%	
4028 Green Sacks Purchase	400	4,400	0	(4,400)		(4,400)	0.0%	
Tourist Information :- Indirect Expenditure	6,439	57,503	76,000	18,497	0	18,497	75.7%	0
Net Income over Expenditure	(6,392)	(48,807)	(46,500)	2,307				
Finance and General Purposes :- Income	3,775	580,691	617,074	36,383			94.1%	
Expenditure	22,595	314,865	375,014	60,149	0	60,149	84.0%	
Movement to/(from) Gen Reserve	(18,820)	265,825						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Environment and Services								
201 Open Spaces								
1111 Income-Lengthmans Scheme	0	10,240	0	(10,240)			0.0%	
Open Spaces :- Income	0	10,240	0	(10,240)				0
4000 Salaries	10,438	147,242	171,000	23,758		23,758	86.1%	
4006 Uniforms	111	1,655	1,400	(255)		(255)	118.2%	
4027 Equipment	81	1,706	3,000	1,294		1,294	56.9%	
4187 Repairs and Renewals	6	1,591	3,000	1,409		1,409	53.0%	
4300 Maintenance	1,644	3,937	8,000	4,063		4,063	49.2%	
4313 Lengthman Scheme	0	10,240	0	(10,240)		(10,240)	0.0%	
4320 Vehicle Maintenance	911	4,043	3,000	(1,043)		(1,043)	134.8%	
4321 Vehicle Fuel	373	3,007	3,000	(7)		(7)	100.2%	
4350 Street Cleaning	0	0	500	500		500	0.0%	
4351 Waste	93	6,661	7,000	339		339	95.2%	
4355 Tree Management	0	2,760	2,500	(260)		(260)	110.4%	
4356 Climate Management	0	2,500	3,000	500		500	83.3%	
4999 Reallocated Labour Costs	0	(397)	0	397		397	0.0%	
Open Spaces :- Indirect Expenditure	13,657	184,945	205,400	20,455	0	20,455	90.0%	0
Net Income over Expenditure	(13,657)	(174,705)	(205,400)	(30,695)				
202 Depot								
4050 Insurance	0	554	0	(554)		(554)	0.0%	
4180 Cleaning	8	461	900	439		439	51.3%	
4182 Electricity	245	695	800	105		105	86.8%	
4185 Business Rates	196	1,569	2,100	531		531	74.7%	
4186 Water Rates	50	337	550	213		213	61.4%	
4187 Repairs and Renewals	0	5,026	3,055	(1,971)		(1,971)	164.5%	
4188 Fixtures and Fittings	0	2,150	1,000	(1,150)		(1,150)	215.0%	
Depot :- Indirect Expenditure	499	10,792	8,405	(2,387)	0	(2,387)	128.4%	0
Net Expenditure	(499)	(10,792)	(8,405)	2,387				
203 Allotments								
1120 Income-Allotments	380	4,715	5,000	285			94.3%	
Allotments :- Income	380	4,715	5,000	285			94.3%	0
4025 Miscellaneous	0	567	500	(67)		(67)	113.4%	
4184 Rent	113	1,460	1,500	40		40	97.3%	
4186 Water Rates	34	408	500	92		92	81.6%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260 Capital Projects</u>								
1080 Loan Funded Projects	0	1,022	10,000	8,978			10.2%	
1081 Funded From Earmarked Reserves	0	21	20,000	19,979			0.1%	
Capital Projects :- Income	<u>0</u>	<u>1,043</u>	<u>30,000</u>	<u>28,957</u>			<u>3.5%</u>	<u>0</u>
4027 Equipment	0	0	500	500		500	0.0%	
4305 Play Areas	0	0	9,500	9,500		9,500	0.0%	
4378 Signage Project	22	37,333	0	(37,333)		(37,333)	0.0%	
4700 Loan Repayments	0	15,207	14,000	(1,207)		(1,207)	108.6%	
4710 Capital Fund	0	0	85,000	85,000		85,000	0.0%	
4715 Secret Garden-Loan Funded	917	6,338	10,000	3,662		3,662	63.4%	
4716 Toilet Refurb-Reserve Funded	0	21	20,000	19,979		19,979	0.1%	
Capital Projects :- Indirect Expenditure	<u>940</u>	<u>58,899</u>	<u>139,000</u>	<u>80,101</u>	<u>0</u>	<u>80,101</u>	<u>42.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(940)</u>	<u>(57,857)</u>	<u>(109,000)</u>	<u>(51,143)</u>				
Environment and Services :- Income	380	19,313	51,000	31,687			37.9%	
Expenditure	15,662	300,970	411,560	110,590	0	110,590	73.1%	
Movement to/(from) Gen Reserve	<u>(15,282)</u>	<u>(281,656)</u>						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Planning and Highways</u>								
<u>300 Planning and Highways</u>								
4240 Travel Fund	0	179	4,500	4,321		4,321	4.0%	
Planning and Highways :- Indirect Expenditure	0	179	4,500	4,321	0	4,321	4.0%	0
Net Expenditure	0	(179)	(4,500)	(4,321)				
Planning and Highways :- Income	0	0	0	0			0.0%	
Expenditure	0	179	4,500	4,321	0	4,321	4.0%	
Movement to/(from) Gen Reserve	0	(179)						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Earmarked Reserves</u>								
901 Earmarked Reserves								
9000 Election Reserve	0	3,105	16,150	13,046		13,046	19.2%	
9001 CCTV Reserve	0	0	4,500	4,500		4,500	0.0%	
9002 Town Centre Enhancements	0	0	20,000	20,000		20,000	0.0%	
9003 Equipment Rolling Programme	0	5,150	20,725	15,575		15,575	24.8%	
9004 Play Equipment Reserve	0	0	6,000	6,000		6,000	0.0%	
9005 Precept Support Reserve	0	21	51,800	51,779		51,779	0.0%	
9006 Youth Projects	0	0	8,350	8,350		8,350	0.0%	
9007 Capital Receipts Reserve	0	14,125	27,638	13,513		13,513	51.1%	
9008 Unspent Loans	0	0	150,466	150,466		150,466	0.0%	
Earmarked Reserves :- Indirect Expenditure	0	22,400	305,629	283,229	0	283,229	7.3%	0
Net Expenditure	0	(22,400)	(305,629)	(283,229)				
Earmarked Reserves :- Income	0	0	0	0			0.0%	
Expenditure	0	22,400	305,629	283,229	0	283,229	7.3%	
Movement to/(from) Gen Reserve	0	(22,400)						
Grand Totals:- Income	4,155	600,004	668,074	68,070			89.8%	
Expenditure	38,258	638,414	1,096,703	458,289	0	458,289	58.2%	
Net Income over Expenditure	(34,102)	(38,410)	(428,629)	(390,219)				
Movement to/(from) Gen Reserve	(34,102)	(38,410)						

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Date	REF (BACS)
N/A	N/A	HMRC	£3,760.31	PAYE & NI month12 March 2021	No payment required	Covered by overpayment
N/A	N/A	Vehicle Tax	£265.00	CX55- 12 months vehicle tax	05/03/2021	Paid by card
N/A	N/A	Vehicle Tax	£265.00	CP08- 12 months vehicle tax	05/03/2021	Paid by card
N/A	N/A	Wolf Garten	£27.15	Pruning saw	03/03/2021	Paid by card
03/03/2021	P19839	Computer Restore	£125.00	Laptop HDD replacement-SSD+Data recovery		
12/03/2021	560684	Cleanmy	£40.70	Toilet rolls, Mop head		
12/03/2021	560685	Cleanmy	£10.14	Blue rolls		
23/03/2021	561299	Cleanmy	£24.54	yellow traffic jacket		
22/03/2021	561190	Cleanmy	£49.90	Surface Sanitiser x6		
15/03/2021	561068	Cleanmy	£20.28	Boiletsuit x2		
18/03/2021	561067	Cleanmy	£33.60	Sanitiser spray,microfibre cloth		
10/03/2021	46957	Station Motors (Leo) Ltd	£171.40	EX06 MOT and repairs		
23/03/2021	14240	Microshade Business Consultants Ltd	£729.13	Hosting and IT services		
19/03/2021	S2021000148 7	Stephen Hill	£12.00	Window Display items	19/03/2021	Paid by card
11/03/2021	0826AJF419	Travis Perkins	£219.78	Plywood x5		
12/03/2021	0826AJF445	Travis Perkins	£9.24	Macadamx1		
11/03/2021	0826AJF380	Travis Perkins	£88.88	Multi Purpose concrete x9		
10/03/2021	0826AJF329	Travis Perkins	£221.25	timber,drain channels,concrete		
05/03/2021	0826AJF151	Travis Perkins	£152.94	pins,drain socket plugs,timber,architrave,skirting		
09/03/2021	0826AJF266	Travis Perkins	£55.97	Macadam, polymer channel		
24/02/2021	116027	Managed Technology	£9.14	Printing and copying		
24/03/2021	116742	Managed Technology	£8.28	Printing and copying		
Grant	Grant	HVOSS Herefordshire Voluntary Organisations Support Service	£3,000.00	Grant to No Wrong Door (part of HVOSS) to fund youth support services and outreach work with students from Earl Mortimer College		
05/03/2021	001486	Etnam News	£14.04	Tea and coffee	24/03/2021	Paid by card
25/03/2021	LNAPR0477	The Leominster News	£120.00	April 2021 issue		
22/03/2021	3598	Herefordshire Environmental Services Ltd	£168.00	Pest control 22/03-21/06/2021		

Date: 29/03/2021

19/03/2021	2932566	Blinds Direct	£121.98	2 sets of blinds	19/03/2021	Paid by card
Grant	Grant	New Leaf Sustainable Development Ltd	£3,500.00	To commission a team of artists to work with young artists to create and manage Street Level, an exhibition and support network for creative young people in Leominster aged 14-24 from April 2021-March 2022		
Grant	Grant	Walkers are Welcome	£100.00	To pay the annual subscription as part of the National Network		
25/03/2021	50015	BOSS Border Office Suppliers & Systems	£3.14	Printing and copying		
12/03/2021	LEOMI001/28765	budworth hardcastle property consultants	£846.66	Building Insurance-Unit7 HR6 0QF		
11/03/2021	91401531	Herefordshire Council	£2,758.54	CCTV 01/04-30/06/2021		
11/03/2021	2021-031	Leominster In Bloom	£500.00	Beehive Planter Sponsorship		

Date: 16/04/2021

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Date	REF (BACS)	14/04/2021
17/03/2021	0826AJF609	Travis Perkins	£12.50	Timber			
16/03/2021	0826AJF560	Travis Perkins	£41.09	timber and screws			
18/03/2021	0826AJF657	Travis Perkins	£31.76	decking stain and brush			
19/03/2021	0826AJF721	Travis Perkins	£57.29	lead roll			
25/03/2021	0826AJF919	Travis Perkins	£52.78	Mortar mix x6			
25/03/2021	0826AJF918	Travis Perkins	£26.94	Postcrete x5			
23/03/2021	0826AJF835	Travis Perkins	£118.51	Concrete x12			
19/03/2021	113272412	KONE	£480.24	Annual service premium 11.03.2021-10.03.2022			
31/03/2021	14283	Microshade Business Cosultants Ltd	£330.00	Accounting Support for March 2021			
27/03/2021	507585	Arrow Plant & Tool Hire	£149.38	Tape, padlock, hammer, saw, boot, trouser			
27/03/2021	507718	Arrow Plant & Tool Hire	£444.84	Hire-excavator+fuel+transport			
19/03/2021	E05037	T H White Group	£1,146.69	WX19 EJM- Service and test incl. oils+filters, jockey wheels, bushes, mirror, blades.			
19/03/2021	E05038	T H White Group	£556.73	WX19 EHH-servvice and test incl. oils+filters, blades			
31/03/2021	636545	Leominster Building Supplies	£238.38	screws, blades, ply, filler, angle, brush, washers, door knobs, paint, styrene sheets			
N/A	N/A	Worcestershire Pension Funds	£4,717.67	Pension Contribution March 2021	09/04/2021	4382149	
31/03/2021	47091	Station Motors (Leo) Ltd	£259.45	CP08 URO MOT & repairs			
31/03/2021	10120	Lloyd Richards Ltd	£169.50	Payroll charge-3 monthly service			
31/03/2021	003	Peter the Bee and Friends LLP	£185.00	300 wild flowers			
31/03/2021	169049	Quickskip	£111.60	Wheelie bins			
01/03/2021	12580	Vision ICT Ltd	£64.80	3 Hosted Email accounts May2021-April 2022			

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Date	REF (BACS)	14/04/2021
01/04/2021	67715	Pennant Shop Equipment Ltd	£259.14	Desk Screens x5	01/04/2021	Paid by card	
01/04/2021	21/111	NABMA	£369.00	Annual Subscription 2021/22			
19/01/2021	SINV022561	Ellis Whittam Limited	£221.40	Insurance including 12% IPT + admin fee			
01/04/2021	SCR003131	Ellis Whittam Limited	-£221.40	Credit note for SINV022561			
01/04/2021	561933	Cleanmy	£291.85	Face masks, disposable gloves, overshoes, hand sanitiser			
23/04/2021	14367	Microshade Business Consultants Ltd	£752.53	Hosting and IT services			
13/04/2021	0651	Invision	£15.00	Wifi Extender			
12/04/2021	4753	Roundabout Stationery	£64.37	office supplies			
02/04/2021	A8120374239	ATS Euromaster Limited	£84.00	Trelleborg-L Young			
01/04/2021	14824/AG	Grange Heating Services Ltd	£318.00	Boiler services - Servant Quarter			
06/04/2021	0826AJG325	Travis Perkins	£33.06	paint,masking tape, brush			

2020/21 Month 12 Budget Notes

These notes are intended to accompany the budget reports for the end of month 11 of 2020/21 financial year. Comments on expenditure and income are listed by budget heading and cost centre.

101: Administration – Central Costs

4012: Software, IT and Support

- Expenditure includes end of year external accounting support for 2019/20 financial year.
- There is an overspend at the end of the financial year of 18.8% or £1314. No potential cost reductions have been identified, however external accounting support costs are anticipated to be reduced in subsequent years when internal staff are trained.

4014: Website

- No overspend as new website was funded from the contingency budget listed under 4900.

4030: Phone

- Expenditure includes costs for setting up remote phone access for office staff during COVID-19 lockdown. There was an overspend of 8.6% or £344 at the end of the year.

4048: Subscriptions

- Subscriptions renew at the beginning of the financial year except SLCC membership which is due January 2021. Overspend was 26.1% or £688.

4050: Insurance

- Insurance cover renews at the beginning of the financial year. This includes vehicle cover, buildings and contents, employer's liability and public liability. Overspend of 2.7% or £204 due to additional equipment being purchased and added to the policy.

105: Corporate Management

4130: Accountancy/Corporate Governance

- Expenditure is high at the beginning of the financial year, as it includes end of year accounting support.
- Overspend is 88.9% or £1955. Costs should be lower in 2021/22 as a result of staff training.

4135: Legal and Professional

- Overspend of 40% or £202 due to legal costs being more than anticipated.

125: Corn Square

4180: Cleaning

- Overspend of 60.3% or £1446 due to COVID-19 cleaning and PPE requirements. £800 has been moved over from cost centre 125-4180 to 202-4180 to cover remainder of the financial year for cleaning materials and COVID-19 PPE at the new depot.
- Budgeted increase for 2021-22.

1403: Income Flat

- Income at 25.3% or £3293 due to cancellation as a result of three national lockdowns.

4187: Repairs and Renewals

- Repair work undertaken while LTC Office and TIC closed due to COVID-19 restrictions.
- As a result of a fire risk assessment that took place at the end of August 2020, further essential works have been identified and are currently being costed.
- Work for the Fire Risk Assessment required in the cellar will now be completed in the next financial year.
- Overspend of 3% or £103.

4188: Fixtures and Fittings

- Overspend of 20.3% or £506 due to additional repairs carried out in the lockdown period.

130: Tourist Information Centre Income

- Month 12 figures show income to the end of March 2021.

Income for Tourist Information

- Down to 29.5% due to lockdown.

4028 & 1519: Green sacks purchase and income

- Green refuse sacks are being sold on request from Herefordshire Council. Sale cost includes purchase costs, plus a small subsidiary to cover cost of sales. Sale price is consistent with other local retail outlets. Appears to be a loss but still have 3 boxes in stock as they were purchased just before year end.

201: Open Spaces**4006: Uniforms**

- Overspend of 18.2% or 18.2% as it covers staff other than the Environmental Team.

4320: Vehicle Maintenance

- Overspend of 34.8% or £1034 due to additional maintenance costs of aging vehicles and MOT's due at year end.

4321: Vehicle Fuel

- Overspend of 0.2% or £7 due to varying fuel costs over year.

4355: Tree Management

- Overspend of 10.4% or £260 as this includes emergency works on trees on Town Council properties.
- Tree survey complete and no major issues, some work can be completed in house.
- £5000 agreed for next year's tree budget to allow for more maintenance to be carried out.

202: Depot**4187: Repairs & Renewals****4188: Fixtures & Fittings**

- Overspend of 64.5% or £1971 and 115% or £1150 respectively due to underestimated works required in order to make new depot space suitable for Environmental Team requirements and to ensure that the new depot is compliant with Health & Safety guidelines.

203: Allotments

1120: Income Allotments

- Slight drop in income due to payment of subscription fees to Allotment Association.

4025: Miscellaneous

- Overspend of 13.4% or £67 to include subscription for the new allotment management software.

4300: Maintenance

- Overspend of 115% or £1150 as the drainage pipe repair and further works to clear the area by the middle car park were required.

205: Market

1402: Income – market

- Market income down to 20.7% due to lockdowns in COVID-19 pandemic.

250: Economic Development

4380: Festive Lights

- Overspend of 21.6% to include annual payment, plus costs for removal of lights required for essential tree work to take place. Further costs were incurred in advance of Christmas 2020 due to work required to update infrastructure for efficiency and safety reasons.

260: Capital Projects

4700: Loan Repayments

Overspend of 8.6% or £1207 currently being investigated.