



LEOMINSTER TOWN COUNCIL

FULL COUNCIL

Tuesday 19th January 2021

To: All Members:

Councillors Thomas (Mayor), Rumsey (Deputy Mayor), Bartlett, Davies, Herschy, Marsh, Marshall, Murdoch, Norman, Parris, Preece, Rosser, Smith-Winnard, Sutcliffe, Williams and Williamson.

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Leominster Town Council to be held on **Monday 25th January 2021** commencing at **19:00 hours** remotely via Zoom.

Meeting ID: 829 2468 8009

Press and public are cordially invited to attend. Those wishing to join the meeting should contact the clerk on townclerk@leominstertowncouncil.gov.uk in advance for the meeting password.

Julie Debbage

Julie Debbage
TOWN CLERK

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

3. REQUESTS FOR DISPENSATIONS

To consider requests for dispensations (must be notified in writing).

4. QUESTIONS FROM THE PUBLIC (maximum 15 minutes)

To receive questions and statements from members of the public.

5. MINUTES OF THE PREVIOUS MEETING

To receive and approve as a correct record the minutes of the Leominster Town Council meeting held on 30th November 2020.

6. CLERKS REPORT

To receive the Clerk's Report on matters outstanding that may not appear on the agenda.

7. COMMITTEE MEETINGS

To approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Planning & Highways Committee – 30th November and 14th December 2020;
- Communications & Events Committee – 17th November 2020 and 12th January 2021;
- Finance & General Purposes Committee – 14th December 2020;
- Environment & Services Committee – 11th January 2021.

8. FINANCES

(a) Accounts paid and invoices for payment – To receive an accounts paid and invoices for payment statement.

(b) Income and Expenditure Report Month 9 – To consider the Income and Expenditure Report for Month 9 and accompanying notes.

9. BUDGET 2021/22.

To consider the adoption of the draft budget for 2021/22. Please see the attached budget.

10. PRECEPT 2021/22

To consider the recommendation from the Budget Task & Finish Group that a precept of £544,536 be requested from Herefordshire Council for 2021/22. This would result in a Band D charge of £158.02.

11. STANDING ORDERS AND FINANCIAL REGULATIONS

To review and adopt Standing Orders (amended 2020) and Financial Regulations for 2020/21. Amendments are proposed for the Standing Orders but not the Financial Regulations. Please see attached documents.

12. THE GREENWAY PROJECT & PROJECT SUGGESTIONS FOR MARKET TOWN INVESTMENT PROJECTS – To discuss the Greenway Project following a presentation before the meeting and generate new project ideas.

13. ENVIRONMENTAL WORKING GROUP – A new Environmental Working Group has been formed in the Environment & Services Committee. It was recommended that it be taken to Full Council so that Councillors on other committees have the opportunity to join. The group will address the Climate Emergency in association with Zero Carbon Leominster.

14. REPORTS

To receive update reports from:

- Representatives on outside bodies (verbal)

- Herefordshire Council Ward Members (text and verbal)

15. CONFIDENTIAL ITEMS

Certain items are expected to include the consideration of exempt information and the Finance Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

(a) Grant Funding Ratification – To consider the attached grant applications.

(b) Staff Report –To consider the attached report.

(c) Potential Devolved Asset Acquisition – To consider devolved assets.

(d) Museum Partnership Verbal Update – To receive a verbal update from the clerk.

16. DATE OF NEXT MEETING

The next Town Council meeting will be held on Monday 29th March 2021 commencing at **19:00 hours** either remotely via Zoom or at the Council Offices, 11 Corn Square, Leominster, HR6 8YP depending the on the lifting of social distancing regulations by central government.

Minutes of the Leominster Town Council Meeting held on Monday 30th November 2020 commencing at 19:00 hours remotely via Zoom.

MEMBERS PRESENT: Councillors Thomas (Mayor), Rumsey (Deputy Mayor), Bartlett, Davies, Herschy, Marsh, Murdoch, Norman, Parris, Preece, Rosser, Smith-Winnard, Sutcliffe, and Williamson(19.26).

OFFICERS PRESENT: Town Clerk and Projects & Grants Officer.

ALSO PRESENT: Ward Cllr Stone and a member of the press (19.28).

45/20 APOLOGIES FOR ABSENCE

There were no apologies.

46/20 DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

47/20 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

48/20 QUESTIONS FROM THE PUBLIC

No members of the public were present. No matters were raised.

49/20 MINUTES OF THE PREVIOUS MEETING

Council **RESOLVED** that the minutes of the Leominster Town Council meeting held on 28th September 2020 be agreed and signed as a correct record when social distancing regulations are lifted by central government.

50/20 CLERK'S REPORT

Council noted the following Clerk's Report:

- (a) That a Stakeholder Engagement meeting was to be arranged by Rose Regeneration, Herefordshire Council and the Town Council via Zoom at 6pm on Wednesday 16th December 2020, to discuss the Market Town Investment Plan and identify opportunities for projects. It was suggested that the Town Council chaired the meeting and it was proposed by Cllr. Norman and seconded by Cllr. Rosser and **RESOLVED** that the Chair of Finance & General Purposes Committee, Cllr. Murdoch should chair the meeting.
- (b) The Clerk had attended the first Clerk's meeting with the Rural Services Network. This was attended by about 30 clerks and was very informative, especially regarding parishes that have been able to access funding as COVID-19 pandemic has affected their businesses.
- (c) The School Crossing Patrol post at Leominster Junior School was vacant at present. All posts that have become vacant at Herefordshire Council are subject to review before re-advertising. As this is a busy road with many bus and HGV movements and the crossing is used by young children. If children are unable to use it safely, this will increase vehicle movements as parents will park closer to the school. It was **RESOLVED** that the clerk should write to Herefordshire Council to raise concerns about the School Crossing Patrol post not being filled.

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- (d) The Clerk has received notification that the Roger Albert Clerk Rally will return to Leominster. The provisional time schedule is showing that the event is due to finish at 4pm on Monday 29th November 2021 and they would like a road closure order for Broad Street on the 29th reopen the road by 7pm. The clerk is currently compiling the year's road closures and would add it to the list.
- (e) The Christmas lights were switched on and photographed on 28th November 2020. It is hoped that a short video will be produced to record the event as the public could not attend.

51/20 COMMITTEE MEETINGS

Council approved the minutes of the following meetings held and ratified the decisions and recommendations made:

- Cllr Rosser, Chair of the Planning & Highways Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Planning & Highways Committee held on 5th October 2020 and 2nd November 2020 and to authorise the decisions and recommendations contained therein;
- Cllr Rumsey, Chair of the Communications & Events Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Communications & Events Committee held on 15th September 2020 and to authorise the decisions and recommendations contained therein when the date of the Victorian Market was corrected from 12th September to 12th December;
- Cllr Murdoch, Chair of the Finance & General Purposes Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Finance & General Purposes Committee held on 26th October 2020 and to authorise the decisions and recommendations contained therein;
- Cllr Herschy, Chair of the Environment & Services Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Environment & Services Committee held on 14th September 2020 and 16th November 2020 and to authorise the decisions and recommendations contained therein.

52/20 FINANCES

- (a) **Accounts Paid and Invoices for Payment** – It was **RESOLVED** to ratify the payment of invoices for October/November 2020, as outlined on the payment statements provided.
- (b) **The Income & Expenditure Report and budget notes for Month 7** were noted.
- (c) **Budget Update** – Due to the 2nd National Lockdown as a response to the COVID-19 pandemic, the Budget Consultation on the Friday Market and Farmers Market could not go ahead. An online survey has been set up with links and access via a QR code. Hard copies were available upon request but the response has been poor. It was proposed by Cllr. Bartlett, seconded by Cllr. Davies and **RESOLVED** to offer a small hamper of locally produced goods as an incentive and extend the consultation until midnight on 16th December 2020 and that two more Budget Task and Finish Group meetings would be scheduled.
- (d) **External Audit** – Council noted that the end of year accounts had been signed off and that no further action would be required.

53/20 REPORTS

The following reports were received;

Cllr Smith Winnard – Community Centre Verbal Report

The council noted the following report:

At long last the various groups involved in ECHO's Inclusive Volunteering Project were able to meet via a Zoom meeting - it was a positive call and despite of the restrictions it was good to hear from everyone.

November marks the half way point through the 5 year lottery funded ECHO Inclusive Volunteering Project. Following the initial lockdown ECHO's main projects are open and remain so through this second lock down. Sports activities are open again as of Monday 7th December with limited number to keep groups small. A number of social events have moved online - Yam Jams music club, coffee and social club, Boogie (disco) night etc.

The majority of - well over 85% of participants and volunteers have returned to projects and ECHO continue to remotely support those who are shielding or not able to return at this time.

The Volunteering Team are also now allowed to recruit and train new volunteers from HVOSS, the Cartshed etc and self-referrals again.

Sadly the Time bank is currently on hold; it is not practical or safe to offer a swap of services under the current restrictions.

The ECHO AGM is on the 3 December 2020 and will be held virtually.

Cllr. Herschy – LARC

The council noted that Martin Baines had retired as LARC Chair of Trustees and that Cllr. Herschy had been elected as the new Chair.

Leominster South Ward Report from Ward Cllr. Marsh

The council noted the report contained in the agenda.

Leominster North Ward Report from Ward Cllr. Stone

The council noted the report contained in the agenda.

Leominster West Ward Report from Ward Cllr. Norman

The council noted the report contained in the agenda.

Leominster East Ward Report from Ward Cllr. Bartlett

The council noted the following verbal report given at the meeting.

Cllr Jenny Bartlett Ward Report Leominster East 30th November 2020

All day to day meetings, briefings and public council meetings continue to be on line for the foreseeable future. For some of us this has become second nature but there is still work to do to make sure everyone is comfortable with 'going digital'. Formal meetings can be watched on the council YouTube channel and public questions and supplementary questions can still be asked.

Link to information and how to access the councils You Tube channel:
<https://www.herefordshire.gov.uk/council/herefordshire-council/9?documentId=557&categoryId=200148>

All Member briefings:

There have been a number recently covering the Five Year Land Supply and Planning White Paper; The Nutrient Management Plan; The Adoption Strategy and The Carers Strategy.

Adult & Wellbeing Scrutiny:

There have been two committee meetings looking at the new Suicide Prevention Strategy and the Market Position Statement. Work programming meetings are looking at the outstanding agenda items for this year and as well as new items for next year. Anyone can suggest a topic for scrutiny committees to consider and public and parish suggestions and questions are always welcome. Follow the link for guidance and how to submit - <https://www.herefordshire.gov.uk/council/get-involved/4?documentId=61&categoryId=200148>

Health Watch Herefordshire:

I am really pleased that our current Health Watch provider have been awarded the contract for a further seven years. This is a statutory function and they provide an invaluable link between primary and social care service deliveries and people's experiences of these services. In addition they run Youth Watch to give children a voice in services that affect them. I attended their annual showcase event on line and I am impressed with their achievements in what has been a very difficult year for everyone.

Constitution and Re-Thinking Governance task & finish group:

The group are now implementing the October Herefordshire Council's decision to look at members training, strengthening scrutiny, all member involvement and making the constitution more 'user friendly' for members and public.

Market Town Economic Development:

Good to see some focussed work happening within Leominster and other towns. The day spent with Cabinet member Cllr Chowns and Rose regeneration consultants walking the town (pre-lockdown) was very positive. This is a Herefordshire Council £13.4 million pound capital pot. A great opportunity to really improve our town's economic security and build on our skills and training potential. This will really compliment the Heritage Action Zone work that has already started.

I am happy to see the Stronger Towns fund group working so well in Hereford City to bring in the potential £25 million pounds government funding. Whilst city orientated this additional funding from government will be an asset for all of us.

Highways England meeting:

I attended the HE meeting alongside Cllr John Stone to discuss issues along the A49 through the county. I brought up two main issues - the cycle lane from Kimbolton to the OK Diner roundabout (the railings and the lack of a proper crossing at the roundabout for cyclists and pedestrians) and the signage on the roundabout that blocks driver's views coming from Mill Street.

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The second issue is the rapid EV charging point installed at Broad Street car park that has got bogged down in wayleave issues. It is installed but not yet connected to the electric grid.

Rural Services Network:

Following Town Council's resolution to join the RSN I attended their first Market Town's forum alongside 40+ market town parish councillors from around the country. A really interesting first meeting and a lot of networking between towns, especially around what kind of services towns provide out of their own precept. Another discussion centred on influence with LEP's and funding choices (Herefordshire is covered by the Marches Local Enterprise Partnership). 56% felt they had not benefitted from LEP funding, 11% felt they had and 33% didn't know specifically.

Despite lock down we managed a great civic service again this year in the Priory. I was also pleased to be able to attend the Polish Remembrance Service alongside the Mayor, Deputy Mayor and members of the Leominster Area Polish Society.

Cultural Consortium Report

Council noted the Cultural Consortium Report from the Grants and Projects Officer.

- It was proposed by Cllr. Bartlett, seconded by Cllr. Sutcliffe and unanimously **RESOLVED** that Leominster Town Council join the Cultural Consortium as a full member, subject to approval of the final Memorandum of Understanding.
- It was proposed by Cllr. Marsh, seconded by Cllr. Sutcliffe and unanimously **RESOLVED** that Leominster Town Council agree in principle to act as the Accountable Body responsible for managing and distributing funding received to support the Leominster HAZ Cultural Programme, subject to a final decision being made once the completed funding application, spending profile and grant agreement is available for review.

Talk Community Report

Council noted the report and the recommendations within. It was proposed by Cllr. Marsh, seconded by Cllr. Sutcliffe and unanimously voted to **RESOLVE** that Leominster Town Council does not apply to become a Talk Community Hub but instead commits to supporting Leominster's Talk Community Network by:

- Signposting to Talk Community hubs in the town via the Town Council reception desk
- Using Town Council communication channels, notice boards, websites and social media accounts to promote Talk Community services and distribute information relating to public safety and wellbeing
- Providing a contact point between Leominster's Talk Community network and other local forums and initiatives (e.g. Team Leominster).

Health & Safety Policy and Procedure Handbook

Council noted the report and the recommendation within. Cllr. Thomas proposed, Cllr. Rosser seconded and the councillors voted, 12 for and one against, to **RESOLVE** to adopt the documents and appoint Cllr. Rumsey, assisted by Cllr. Parris to work with town council staff on matters of Health & Safety.

The Armed Forces Covenant Silver Award

Council noted the verbal report given by the town clerk and it was proposed by Cllr. Herschy, seconded by Cllr. Rosser and **RESOLVED** to apply for the Silver Award in 2021.

54/20 MAYORAL APPOINTMENTS

Council noted the following Mayoral appointments attended by the Mayor and Deputy Mayor.

- Civic Service, Priory Church - 25th October 2020
- Polish Remembrance Service, Leominster Cemetery – 1st November 2020
- Remembrance – accompanying Colonel Andy Taylor on 7th November 2020 to lay a wreath on behalf of The Rifles
- Remembrance Sunday at the War Memorial 8th November 2020
- Armistice Day at the War Memorial -11th November 2020

55/20 CONFIDENTIAL ITEMS

As certain items to be discussed included the consideration of exempt information, Full Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they would involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

(a) **Staff Update**

- Council noted a verbal staff update and that interviews were currently being held for the new Democratic Officer Role.
- It was **RESOLVED** that the next meeting of the Personnel Sub-Committee will be held on 7th December 2020 at 11am via Zoom.

(b) **Government Kick Start Scheme**

- Council received a verbal update on the Kick Start scheme expression of interest submitted by the Grants & Projects Officer.
It was proposed by Cllr. Preece, seconded by Cllr. Rosser and unanimously **RESOLVED** to carry out further investigations to find out if the town council are eligible to give a local young person an opportunity to work and learn new skills as part of this scheme.

56/20 MEETING DATES FOR THE REMAINDER OF THE FINANCIAL YEAR

It was **RESOLVED** to adopt the meeting schedule below for the remainder of the Financial Year.

LEOMINSTER TOWN COUNCIL**MEETING SCHEDULE 2020/21****(Revised 25th November 2020)**

January 2021	MEETING	TIME
Monday 11 th	Environment & Services Committee	7:00pm
Tuesday 12 th	Communications & Events Committee	11:30am
Monday 18 th	Planning & Highways Committee	6:00pm
Monday 25 th	Full Council	7:00pm

February 2021	MEETING	TIME
Monday 8 th	Planning & Highways Committee	6:00pm
Monday 22 nd	Finance & General Purposes Committee	7:00pm

March 2021	MEETING	TIME
Monday 1 st	Planning & Highways Committee	6:00pm
Monday 15 th	Environment & Services Committee	7:00pm
Monday 16 th	Communications & Events Committee	11:30am
Monday 22 nd	Planning & Highways Committee	6:00pm
Monday 29 th	Full Council	7:00pm

57/20 DATE OF NEXT MEETING

Council noted that the next Town Council Meeting would be held on Monday 25th January 2021 commencing at 19:00 hours either remotely via Zoom or at the Council Offices, 11 Corn Square, Leominster HR6 8YP depending on social distancing regulations being relaxed by central government.

There being no other business the Mayor thanked everyone for their attendance and closed the meeting at 21:24 hours.

MAYOR: _____ **DATE:**

LEOMINSTER TOWN COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the Planning & Highways Committee meeting held on Monday 30th November 2020 commencing at 18:00 hours remotely via Zoom.

MEMBERS PRESENT: Councillors Rosser (Chair), Herschy, Parris, Preece, Rumsey and Thomas.

ALSO PRESENT: Ward Councillor Bartlett (18.33)

OFFICER PRESENT: Town Clerk.

PH101/20 APOLOGIES FOR ABSENCE

No apologies for absence were received.

PH102/20 DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

PH103/20 HEREFORDSHIRE COUNCIL MEMBERS

A Herefordshire Council member was in attendance in an advisory role and not involved in any decision making.

PH104/20 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

PH105/20 QUESTIONS FROM THE PUBLIC

No members of the public were present.

PH106/20 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Planning & Highways Committee meeting held on 2nd November 2020 be agreed and will be signed as a correct record when social distancing restrictions are lifted.

PH107/20 PLANNING

- a) **Planning applications** – It was **RESOLVED** to submit the following comments to Herefordshire Council:

Application no & site address: Planning Consultation - **203565** – 13 Broad Street, Leominster, Herefordshire HR6 8BZ

Description: Application for variation of condition 2 following grant of planning permission 193213 - Proposed conversion of former bank into solicitor's office with internal works and replacement of flat roof and skylights to the rear of the building - to amend the internal layout slightly.

Applicant(s): Mr Derek Backhouse

Grid Ref: 349586, 259160

Application Type: Planning Permission

Comment: No Objection.

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Application no & site address: Planning Consultation - **203819** – Brierley Court Hop Farm, Brierley, Leominster, Herefordshire HR6 0NU

Description: Application for removal of condition 10 of planning permission 132322/F (Proposed construction of water storage reservoirs). To allow excavated material to be removed from the site for use elsewhere.

Applicant(s): Mr John Davies

Grid ref: OS 348977, 256575

Application type: Planning Permission

Comment: To send a request for further information and ask for an extension to the deadline date so that this may be discussed at the next meeting of the Planning & Highways Committee on 14th December 2020.

Application no & site address: Planning Consultation - **203751** – 13 Broad Street, Leominster, Herefordshire HR6 8BZ

Description: Application for variation of condition 2 following listed building consent 193214 - Proposed conversion of former bank into solicitor's office with internal works and replacement of flat roof and skylights to the rear of the building - to amend the internal layout slightly.

Applicant(s): Mr Derek Backhouse

Grid ref: OS 349586, 259160

Application type: Listed Building Consent

Comment: No Objection.

Application no & site address: Planning Consultation - **203604** – Area 11 Light Industrial Building, Leominster Enterprise Park, Enterprise Way, Leominster, Herefordshire

Description: Extensions to existing building

Applicant(s): W & S Mears

Grid ref: OS 350147, 257805

Application type: Planning Permission

Comment: No Objection.

Application no & site address: Planning Consultation - **203826** – Flat 6, 14 Church Street, Leominster, Herefordshire HR6 8NQ

Description: Dead Broadleaf Tree (0D2G) fell.

Applicant(s): Suzanne Mitchell

Grid ref: OS 349751, 259112

Application type: Works to Trees in a Conservation Area

Comment: Objection – A site visit has been carried out by the Leominster Town Council Tree Officer and as the tree is in bud, it is recommended that the crown is thinned.

Application no & site address: Planning Consultation - **203928** – 171 Bargates, Leominster, Herefordshire HR6 8QT

Description: Proposed works to Ash Tree - Root growth causing breaking up of footway and danger/trip hazard to passing pedestrians.

Applicant(s): Mr Sean Pockett

Grid ref: OS 348835, 258981

Application type: Works to Trees in a Conservation Area

Comment: No Objection.

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Application no & site address: Planning Consultation – **203586** – Flat 2, 14 Church Street, Leominster, Herefordshire HR6 8NQ

Description: Improvements to mechanical ventilation to alleviate condensation and dampness. Replacement of one timber bay window. External repairs. Internal repairs to plastered walls affected by dampness.

Applicant(s): Mr Tony Smith

Grid ref: OS 349732, 259144

Application type: Listed Building Consent

Comment: No Objection.

Application no & site address: Planning Consultation - **203467** – Glaslyn, Barons Cross Road, Leominster, Herefordshire HR6 8RS

Description: Proposed detached single storey double garage.

Applicant(s): Mr & Mrs M Conod

Grid ref: OS 348151, 258590

Application type: Full Householder

Comment: Objection - on the grounds of overdevelopment. The site has another application live to double the size of a workshop as well as this application to build a double garage and it is felt that this conflicts with the Leominster Area Neighbourhood Plan 3 To create a greener Leominster viii. Discourage the infilling of green spaces such as gardens.

Application no & site address: Planning Consultation - **203646** – 2 Eureka Villas, Barons Cross Road, Leominster, Herefordshire HR6 8RP

Description: Proposed two storey side and rear extension.

Applicant(s): Mr Ben Chambers

Grid ref: OS 348216, 258687

Application type: Full Householder

Comment: No Objection.

- b) **Planning Application Decisions made under Delegated Powers to the Clerk** – The following applications have had a comment submitted following consultation with Councillors on the Planning & Highways Committee and were ratified at this meeting.

Application no & site address: Planning Consultation - **203537** – Bengry's Motors, Southern Avenue, Leominster, Herefordshire HR6 0QF

Description: New signage to Peugeot corporate standards to include 2nr building mounted Peugeot lettering signs with lion logos, 3nr flags, 1nr. directional sign, entrance 'portique' feature and a 4m high totem sign. Works also to include painting part of the building Peugeot Blueover cladding and brickwork.

Applicant(s): Alexandra Grieveson

Grid ref: OS 349714, 257800

Application type: Planning Permission

Comment: No Objection.

Application no & site address: Planning Consultation - **203619** – Land adjoining Hengrave Green, Ivington, Leominster, Herefordshire HR6 0JL

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Description: Application for variation of conditions 9 and 12 of planning permission 161189/O (Erection of 7 dwellings with associated vehicular access, parking and landscaping). In order to allow lawful commencement of the planning permission prior to expiry on 1st Feb 2021.

Applicant(s): Mr G Price

Grid ref: OS 347191, 256541

Application type: Outline

Comment: No Objection.

- c) **Neighbourhood Development Plan Review meeting 1st Dec 2020 at 10am via Zoom** – The clerk, Cllrs Bartlett and Thomas have been booked in to attend this meeting with Herefordshire Council. Cllr. Preece gave his apologies as he is now unable to attend.

PH108/20 DECISIONS

The following planning decisions received from Herefordshire Council were noted. These were presented at the meeting:

Leominster North & Rural

Number: P191274/RM

Current status: Determination Made

Decision: Approved with Conditions

Type: Approval of Reserved Matters

Location: Land fronting Mill Street The Hop Pole Leominster Herefordshire HR6 8DY

Proposal: Application for approval of reserved matters following outline approval 170277/O (Proposed site for housing development for up to 6 dwellings).

Comment: Committee wished to submit the following comments:

- The proposal was considered to be over-development of the site;
- The designs of the units were not in keeping with the dwellings in Bridge Street;
- The site was part of the entrance to the historic town centre of Leominster and it was requested that this be taken into consideration when amending the design of the proposal.

It was noted that since one of the properties on this development is now inhabited, there is an issue with a car being parked on the A44 on the corner by the mini roundabout. The clerk will mention this to the police.

Leominster West

Number: P202380/FH

Current status: Determination Made

Decision: Approved with Conditions

Type: Full Householder

Location: China Hall Kingsland Leominster Herefordshire HR6 9QY

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Proposal: Proposed removal of condition 4 and variation of condition 2 of planning permission 141743 (Proposed first floor side extension, construction of link to existing outbuilding, conversion of attached stone outbuilding including raising eaves and ridge level to increase headroom and alteration to vehicle access) to allow field access for farm machinery and new driveway routing and access dimensions.

Comment: No Objection

PH109/20 HIGHWAYS AND PARKING MATTERS

(a) Highway and Parking Matters

- An update on the meeting with Will Wilson of ADL and Cllr. Bartlett regarding a potential Traffic Regulation Order (TRO) for Green Lane, Townsend Court and Townsend Close.
The initial survey was carried out in 2014 and requested by Cllr. Rosser again in 2017. Parking in the area is an issue and often used by people visiting town or even leaving cars for longer periods of time. This affects residents and also the church which has a large hall. ADL will now develop a proposal before beginning a public consultation on the TRO.
- It was reported that there is a sunken gully outside the Factory Shop on Broad Street. It was repaired but has begun to sink again and all of the Tarmac surface is beginning to break.

PH110/20 LICENCING MATTERS

Committee noted that no licencing applications had been received.

PH111/20 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 14th December 2020 commencing at **18:00 hours** either remotely via Zoom or in the Council Offices, 11 Corn Square, Leominster, HR6 8YP depending on the lifting of social distancing restrictions by central government.

There being no other business the meeting closed at 18:46 hours.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the Planning & Highways Committee meeting held on Monday 14th December 2020 commencing at 18:00 hours remotely via Zoom.

MEMBERS PRESENT: Councillors Rosser (Chair), Williams (Vice-Chair), Herschy, Parris(18:06), Preece, and Rumsey.

ALSO PRESENT: Ward Councillor Marsh, Ward Cllr. Bartlett (18.20) and a member of the press.

OFFICER PRESENT: Town Clerk.

PH111/20 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Thomas (Holiday).

PH112/20 DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

PH113/20 HEREFORDSHIRE COUNCIL MEMBERS

Herefordshire Council members were in attendance in an advisory role and not involved in any decision making.

PH114/20 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

PH115/20 QUESTIONS FROM THE PUBLIC

A member of the press was present but no questions were raised.

PH116/20 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Planning & Highways Committee meeting held on 30th November 2020 be agreed and will be signed as a correct record when social distancing restrictions are lifted.

PH117/20 PLANNING

(a) **Planning applications** – It was **RESOLVED** to submit the following comments to Herefordshire Council:

Application no & site address: Planning Consultation - **203819** – Brierley Court Hop Farm, Brierley, Leominster, Herefordshire HR6 0NU

Description: Application for removal of condition 10 of planning permission 132322/F (Proposed construction of water storage reservoirs). To allow excavated material to be removed from the site for use elsewhere.

Applicant(s): Mr John Davies

Grid ref: OS 348977, 256575

Application type: Planning Permission

Comment: Objection – Lack of information provided regarding timeframes, access onto a 7.5t limit road and traffic generation.

Application no & site address: Planning Consultation - **203532** – Orchard Bungalow, Ivington Road, Newtown, Leominster, Herefordshire HR6 8QD

Description: Proposed demolition of existing property and garage and erection of replacement property

Applicant(s): Mr Henry Calhoun

Grid ref: OS 347824, 257618

Application type: Planning Permission

Comment: No Objection – Support the application provided the Public Right of Way is re-routed.

Application no & site address: Planning Re-Consultation - **193754** – Barons Cross Camp, Cholstrey Road, Leominster, Herefordshire

Description: Application for Reserved Matters for the approval for the appearance, landscaping, layout and scale for 370 dwelling houses and the details reserved by conditions 3 and 7 of Outline application 120887/O

Applicant(s): Persimmon Homes East Wales

Grid ref: OS 347091, 258352

Application type: Approval of Reserved Matters

Comment: No comment at this time.- The Clerk to request full sized detailed plans and request extension until after the next meeting of the Planning & Highways Committee on 18th January 2021.

Application no & site address: Planning Consultation - **204191** – St Ethelbert Roman Catholic Church, Bargates, Leominster, Herefordshire HR6 8QS

Description: Proposed works to T1 - Mature Lawson Cypress. Root System causing raising and cracking of tarmac drive. Cracking moving towards Church porch foundations. Tree too close to the property next door - 86, Bargates - Church House - Causing excessive shading

Applicant(s): Mt P Millar

Grid ref: OS 349008, 259040

Application type: Works to trees in a Conservation Area

Comment: No Objection – Support the application..

(b) Neighbourhood Development Plan Review Meeting – Cllr Thomas, Cllr Bartlett and the Clerk attended a Zoom meeting on 1st December 2020 with a Neighbourhood Planning Officer from Herefordshire Council. The subject being ‘Do we want to review the Neighbourhood Development Plan?’ bearing in mind that the Herefordshire Council Core Strategy will be updated, but it could take up to 2 years and the Planning White Paper will also lead to changes in the planning system. Support is available if a review is required, with a £10,000 grant available for locality and technical studies. A localities website is available, as is the support from Herefordshire Council of a named officer and the Neighbourhood Planning department could carry out ‘Critical Friend Review’. Minor updates and non-material amendments, once examined by an inspector, can be made without having to go to a referendum. Another option would be to carry out some review work in readiness for when the Herefordshire Council Core Strategy is adopted.

PH118/20 DECISIONS

The following planning decision received from Herefordshire Council were noted. This was presented at the meeting:

Leominster South

Number: P203196/FH

Current status: Determination Made

Decision: Approved with Conditions

Type: Full Householder

Location: Appleton Orchard Lane Leominster Herefordshire HR6 8PW

Proposal: Proposed single storey extension.

Comment: No Objection

PH119/20 HIGHWAYS AND PARKING MATTERS

(c) Highway and Parking Matters

- An update was provided by Cllr. Marsh and the clerk regarding the proposed works to the flood wall along the rear of Osborne Place as the Town Council maintain the greenspaces between the houses. The works are expected to commence in January 2021 and one of the larger greenspaces will be used as a compound so that vehicles and equipment can be kept off the highway.
- Green Lane Traffic Regulation Order – the consultation letter has now been sent to local residents and they will have a month to respond.
- Delivery of Traffic Regulation Order (TRO) Schemes in Leominster – Communication has been received from Balfour Beatty regarding the development of the Annual Plan for the delivery of Traffic Regulation Orders. They are currently reviewing numbers below and are asking if the schemes are still required.

74. A44 Leominster to Pembridge (excluding Monkland Village) – review existing speed limit.

75. Ginhall Lane – Reduction from National Speed Limit

It was proposed by Cllr. Rosser, seconded by Cllr. Preece and unanimously **RESOLVED** to request that these TROs are still included in the prioritised list for delivery.

PH120/20 LICENCING MATTERS

Committee noted that no licencing applications had been received.

PH121/20 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 18th January 2021 commencing at **18:00 hours** either remotely via Zoom or in the Council Offices, 11 Corn Square, Leominster, HR6 8YP depending on the lifting of social distancing restrictions by central government.

There being no other business the meeting closed at 18:43 hours.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

COMMUNICATIONS & EVENTS COMMITTEE

Minutes of the Communications & Events Committee meeting held on Tuesday 17th November 2020 commencing at 11:30am remotely via Zoom.

MEMBERS PRESENT: Councillors Rumsey (Chair), Murdoch (Vice-Chair), Smith-Winnard, Sutcliffe and Thomas.

OFFICERS PRESENT: Town Clerk, Market Officer, TIC Manager, Grants and Projects Officer.

CE31/20 APOLOGIES FOR ABSENCE

No apologies for absence were received.

CE32/20 DECLARATIONS OF INTEREST

Cllr. Smith-Winnard – Leominster in Bloom

Cllr. Sutcliffe – Farmer's Market

CE33/20 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

CE34/20 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

CE35/20 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Communications and Events Committee meeting held on Tuesday 15th September 2020 be agreed and signed as a correct record when the social distancing restrictions are lifted by central government.

CE36/20 CLERK'S REPORT

The Clerk reported that the Christmas Tree had been installed in Corn Square and that the Christmas Lights had been installed throughout town and have been tested by the contractors.

CE37/20 MARKET OFFICER'S REPORT

The Market Officer presented a report updating Committee on the Leominster markets. Following discussion, it was **RESOLVED**

- To note the report;
- To note that selling plants and flowers is permitted on the market as stated in government guidelines. If 75% of the stall is made up of plants, then 25% of non-essential products are permitted.
- To note that the market advertising for December 2020 will be improved.
- To note that the Leominster Festival 2021 will go ahead.
- To note that the Chair thanked the Market Traders and Market Manager for their hard work to keep the market trading.

The Market Manager left the meeting at 11.44am.

CE38/20 TOURIST INFORMATION CENTRE

The Centre report was presented by the TIC Manager, Mrs Gill Ding. Following discussion, it was **RESOLVED:**

- To note the report;
- To note that the Tourist Information Centre Click and Collect is going well.
- To thank Cllr. Sutcliffe for carrying out the juicing of apples, Helen Bowden from Orphans Press for the photography and Lena Dhansjo of Leominster Town Council for the exhibition in the Stable Gallery to promote Apple Week.
- To note that the Holiday Let key safe is now operational avoiding the need to be onsite when visitors arrive.

CE39/20 COMMUNICATIONS & EVENTS UPDATE REPORT

Committee received an update from the Town Clerk.

The Grants and Projects Officer presented a verbal update on the LEADER/ signage project and HSHAZ Cultural Consortium.

Committee considered the update report and, following discussion, **RESOLVED:**

- To note the update;
- To note that the Signage Project is nearly complete with all but one of the pedestrian signage and all of the Welcome signage installed. The Visitor Information Boards and the Heritage Interpretation Boards have gone to press and the claim for funding will be completed by the end of November 2020.
- To note that organisations contacted regarding the Heritage Web App were The Priory, Leominster Museum, Grange Court and The Forbury. The community groups will have control of this easy to update system and Heritage Groups will be able to post content.
- To note that a Cultural Consortium has been set up to manage a cultural programme over the next three years, that will run alongside the High Street Heritage Action Zone Project. A brainstorming meeting has been attended by the Projects and Grants Officer. The funding application must be in by 11th December 2020.

CE 40/20 DATE OF NEXT MEETING

Committee noted that the next Communication and Events meeting would be held on Tuesday 12th January 2021 at 11:30am either remotely via Zoom or in the Council Chamber, 11 Corn Square, Leominster HR6 8YP depending on the social distancing restrictions being lifted by central government. There being no other business, the Chair thanked members for their attendance and closed the meeting at 12:25pm.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

COMMUNICATIONS & EVENTS COMMITTEE

Minutes of the Communications & Events Committee meeting held on Tuesday 12th January 2021 commencing at 11:30am remotely via Zoom.

MEMBERS PRESENT: Councillors Rumsey (Chair), Murdoch (Vice-Chair), Smith-Winnard, Sutcliffe and Thomas.

OFFICERS PRESENT: Town Clerk, Market Officer, TIC Manager, Democratic Services Officer.

CE41/20 APOLOGIES FOR ABSENCE

No apologies for absence were received.

CE42/20 DECLARATIONS OF INTEREST

Cllr. Smith-Winnard – Leominster in Bloom

Cllr. Sutcliffe – Farmer's Market

CE43/20 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

CE44/20 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

CE45/20 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Communications and Events Committee meeting held on Tuesday 17th November 2020 be agreed and signed as a correct record when the social distancing restrictions are lifted by central government.

CE46/20 CLERK'S REPORT

The Clerk had nothing to report.

CE47/20 MARKET OFFICER'S REPORT

The Market Officer presented a report updating Committee on the Leominster markets. Following discussion, it was **RESOLVED**

- To note the report;
- To note that attendance at the Farmer's Market had improved as a result of the new layout (originally changed to allow for social distancing) and new enquiries for stalls were being received.
- To note that only stalls selling essential items will be trading at the Friday Market and the Farmer's Market.
- To note that if the February Farmer's Market goes ahead, it will be publicised in the Leominster News and on social media.

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CE48/20 TOURIST INFORMATION CENTRE

The Centre report was presented by the TIC Manager, Mrs Gill Ding. Following discussion, it was **RESOLVED:**

AGENDA

- To note the report;
- To note that bookings for the Servant's Quarters for the month of February have now been cancelled due to the national lockdown that is currently in place.
- To note that the annual Tourist Information Centre stocktake had now been completed.
- That a letter of thanks be sent from the Mayor and Deputy Mayor to the staff for managing to continue working to provide services to the town under difficult circumstances in compliance with government guidelines during the third national lockdown.

CE49/20 COMMUNICATIONS & EVENTS UPDATE REPORT

Committee considered the update report from the Town Clerk and, following discussion, **RESOLVED:**

- To note the report;
- To note the following verbal updates;

Signage Project

- Visitor Information signs were received on 04/12/20 and the Foreman will be installing the majority of those in the coming weeks.
- Final print files for the Heritage Interpretation boards were submitted to Leander Architectural on 25/11/20 and I am now waiting on a confirmed delivery date from the manufacturing team.
- The faculty permission process for the signage to be erected in the Priory grounds was completed on 18/11/20 and we are currently waiting for legal licences to be issued by the registrar.
- The grant report and claim form was submitted to the Herefordshire Council LEADER Team on 30/11/20, however funds cannot be issued until all signs have been installed and photographic evidence is supplied.

HSHAZ Cultural Consortium

- Dawn Turner has been appointed as the Herefordshire Council Project Officer for the Leominster HAZ Scheme, with a start date of 04/01/21. Now that the Project Officer is in place, work can progress on individual scheme projects.
 - The HAZ Steering Group had an initial meeting on 01/12/20, which was very positive. Sub-groups are being established to focus on each of the key project areas of the scheme.
 - We are still in need of a community business representative for the Steering Group, so any recommendations would be gratefully received.
 - The submission date for the funding application for the HAZ Cultural Programme has been extended to 20/01/21. The LTC Projects Officer is currently working with other Cultural Consortium members to complete and finalise the application.
- To note the list of scheduled events that will have a road closure organised at a later date as a result of the COVID-19 pandemic.
 - To note that an example of the new empty website was shown and that staff had been trained to administrate the website but that further accessibility training would be required to ensure that the site is a WCAG 2.1 Compliant website.

CE 50/20 DATE OF NEXT MEETING

Committee noted that the next Communication and Events meeting would be held on Tuesday 16th March 2021 at 11:30am either remotely via Zoom or in the Council Chamber, 11 Corn Square, Leominster HR6 8YP depending on the social distancing restrictions being lifted by central government.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 12:07pm.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held on Monday 14th December 2020 commencing at 19:00 hours remotely via 'Zoom'.

MEMBERS PRESENT: Councillors Murdoch (Chair), Bartlett, Davies, Marsh, Norman, Rumsey, Sutcliffe, Thomas (19:15) and Williams.

OFFICER PRESENT: Town Clerk

FG37/20 APOLOGIES FOR ABSENCE

No apologies for absence were received.

FG38/20 DECLARATIONS OF INTEREST

Cllr. Norman – Member of The Civic Society

Cllr. Marsh – Member of the Herefordshire Wildlife Trust

FG39/20 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

FG40/20 QUESTIONS FROM THE PUBLIC

No members of the public were present. No matters were raised.

FG41/20 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Finance & General Purposes Committee meeting held on 26th October 2020 be agreed and signed as a correct record when social distancing restrictions are lifted.

FG42/20 CLERK'S REPORT

- Committee noted that the only item in the Clerk's Report was about a potential devolved asset and that this would be added to the confidential items section of the meeting.

FG43/20 FINANCIAL AND COMMITTEE MATTERS

(a) Income and Expenditure Report

- Committee noted the report up to the end of November 2020 (Month 8 – not final due to the end of month accounts not being complete at the time of the meeting).

(b) Accounts Paid and Outstanding Accounts for Payment

- Following consideration of the accounts paid and outstanding accounts for payment, Committee **RESOLVED** to ratify the payments relating to the end of the month of November 2020.

(c) Committee Report – Committee considered the Committee Update Report and, following discussion, **RESOLVED;**

AGENDA

- To note the report;
- To note that a meeting of the Budget Task & Finish Group is scheduled for 21st December 2020 at 1:30pm to discuss the results of the public consultation that ends on Wednesday 16th December at midnight.
- To feedback Herefordshire Council related comments from the Budget Consultation through the appropriate channels.

FG44/20 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information and the Finance & General Purposes Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of, Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(a) Grants – Following consideration of the grant applications, the Committee **RESOLVED:**

- To allocate a grant of £529.62 to Leominster Civic Society towards providing name plaques for local bridges as part of a wider interpretation project.
- To allocate a grant of £935.00 to support the Herefordshire Wildlife Trust to deliver activities funded by the 'Building Better Opportunities' project at Kingston Court.

- (b) Staff Update –** Committee noted the verbal update on staff activities including the secondment of the Administration Assistant to Leominster Museum as Part Time Curator.
Committee noted that an appraisal of the Clerk would be carried out following the next meeting of the Personnel Sub-Committee on 18th January 2021.
- (c) Budget Consultation -** Following discussion, committee noted that the Budget Consultation (both online and hard copy) will end at midnight on 16th December 2020 and the results would be circulated to councillors.
- (d) J&P McCaull and E. Stanley Holland Charities Update –** The Clerk updated committee on both charities. Meetings will be arranged in the New Year.
- (e) Licencing at 11 Corn Square –** The Clerk updated the committee on the transferring of the licence for 11 Corn Square.
- (f) Potential Devolved Asset (from Clerk's Report)**
The Clerk informed committee that a condition survey had been received and that a site visit would be arranged as soon as possible.

FG45/20 DATE OF NEXT MEETING

Committee noted that the next meeting of the Finance & General Purposes Committee would be held on Monday 22nd February 2021 at 19:00 which, subject to social distancing restrictions, would either be held remotely via Zoom or at the Council Offices, 11 Corn Square, Leominster HR6 8YP.

There being no other business the meeting closed at 20.29 hours.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 11th January 2021 19.00 hours remotely via Zoom.

MEMBERS PRESENT: Councillors Herschy (Chair), Smith-Winnard (Vice-Chair), Bartlett, Davies, Murdoch, Norman, Parris, Rumsey, Sutcliffe, Thomas and Williamson (19:12).

OFFICERS PRESENT: Town Clerk, Democratic Services Officer

ES40/20 APOLOGIES FOR ABSENCE

No apologies for absence were received.

ES41/20 DECLARATIONS OF INTEREST

Cllr. Murdoch – Allotments
Cllr. Sutcliffe – Farmers Market/LARC
Cllr. Bartlett – Transition Leominster

ES42/20 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

ES43/20 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

ES44/20 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on Monday 16th November 2020 be agreed and signed as a correct record as soon as the social distancing guidelines are relaxed further and normal meetings resume at 11 Corn Square.

ES45/20 CLERK'S REPORT

- Complaints had been received regarding the path on Ginhall Green which was due to a drainage issue in 3 areas. As a result of this 3 tonnes of scalpings have been applied to the 3 separate areas and this has alleviated the problem.
- Lengthsman Drainage Scheme – the Town Council has been awarded a grant for £10,240. Ditching and jetting work is being carried out in the Ivington area. Currently 32 tonnes of slop have been removed and 6-7 tonnes of solid material from pipes, and all the pipes have been jetted. It is possible that the works may run £500 over budget, due to the scale of the works, but the funding is available in our maintenance budget to pay for this.
- Allotments – since repairing the pipe there is an area that needs scraping off and the chippings put into skips. A quote has been received for £320+VAT to carry out the works and the skips will cost £600.
-

ES46/20 COMMITTEE UPDATE REPORT

Committee considered the update report and following discussion they

RESOLVED:

- To note the report.
- To support a request to install a gate at ZC20 near Orchard Lane.
- That Cllr.Smith-Winnard would become a tree warden for Leominster Town Council and that the clerk would investigate a tree warden training event.
- To advertise in Leominster News for tree wardens to cover each ward.
- To organise an event for National Tree Week.
- To contact Balfour Beatty and the Herefordshire Council tree officer with regards to the removal of the tree guard on Broad Street.
- To attend an informal meeting on 12th January 2021, with Natural Flood Management, to discuss flood management in the local area.
- To set up an Environmental Working Group with the aim of following the same working pattern as Herefordshire Council. This will include Cllrs. Bartlett, Herschy and Williamson, but will be raised at the next Full Council meeting, on 25th January 2021, so that Councillors on other committees have the opportunity to join. The group will address the Climate Emergency in association with Zero Carbon Leominster.

ES47/20 CONFIDENTIAL ITEMS

Committee noted that there were no confidential items to consider.

ES48/20 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 15th March 2021 at 19:00hrs either remotely via Zoom or in the Council Chamber, 11 Corn Square, Leominster HR6 8YP depending on the lifting of social distancing restrictions by central government.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 19.49 hours.

CHAIR:

DATE:

Ward Councillor report Leominster South January 2021

- Worked with other ward Councillors to retain the School Crossing Patrol job at Leominster Primary: now we just need to find someone who would like to do it
- Took part in the Leominster Town Council budget consultation, which garnered an impressive return rate from our residents to inform our decisions on the town precept
- Attended training on: pensions, trees and adoption (what a wide range of issues local councils are involved in)

Market Town Investment Plans are now being drawn up for each of Herefordshire's five market towns, including Leominster. These are funded by Herefordshire Council. The process will:-

- be **locally led**; identifying the long term vision for growth of the towns; and current issues/ barriers and opportunities to sustainable economic development
- recognise the **market towns' critical role in the county's economy**: as focal points for employment, retail/ tourism/ leisure/ culture, business investment and growth, housing and access to services

Rose Regeneration has already started work with local stakeholders, including the Town Council, to develop *an investment plan* for each of market town that will identify:

- a vision for growth; and
- opportunities to enable economic development

Timescales and outcomes: there are two main milestones:

- Mid Feb 2021 – **draft plan** to be validated with local stakeholders
- End of May 2021 – **agreed market town investment plans**

The outcome will be a shared vision and a programme of potential projects to deliver the vision together with potential funding sources.

The plans and business cases will start to identify potential sources from a range of potential sources of funding

Early research for the plans came up with the following facts, which will inform this work:

Leominster is :-

- Particularly low on skills compared to the English average (3rd decile)
- Lower on income and employment than the English average
- Largest settlement outside of Hereford.
- 5% higher proportion of over 65s than England
- Modestly smaller stock of jobs than the Herefordshire average. 240 jobs lost 2015-18.
- Higher proportion of workers in: manufacturing, construction, wholesale/retail, health, entertainment than the national average
- Increase in benefit claimants by 8%
- Significantly higher proportion of low value properties than the national average: over 75% of Leominster homes are in Council tax bands A-C
- A place people come to work (in normal times) - over 500 people commute each day from Hereford- and over 600 travel in the other direction

Cllr Trish Marsh, Leominster South