

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration - Central Costs</u>								
1076 Precept	0	557,574	557,574	0			100.0%	
Administration - Central Costs :- Income	0	557,574	557,574	0			100.0%	0
4012 Software, IT and Support	552	5,453	7,000	1,547		1,547	77.9%	
4014 Website	20	253	1,000	747		747	25.3%	
4016 Photocopier	311	1,287	3,500	2,213		2,213	36.8%	
4019 Recruitment	0	125	500	375		375	25.0%	
4020 Advertising	419	419	500	81		81	83.8%	
4027 Equipment	0	145	1,000	855		855	14.5%	
4030 Telephone	0	2,466	4,000	1,534		1,534	61.6%	
4035 Postage	70	184	700	516		516	26.3%	
4040 Printing and Stationery	129	541	1,800	1,259		1,259	30.1%	
4048 Subscriptions	0	2,564	2,640	76		76	97.1%	
4050 Insurance	0	7,494	7,500	6		6	99.9%	
4900 Contingency	1,274	1,512	2,000	488		488	75.6%	
Administration - Central Costs :- Indirect Expenditure	2,775	22,444	32,140	9,696	0	9,696	69.8%	0
Net Income over Expenditure	(2,775)	535,130	525,434	(9,696)				
<u>105 Corporate Management</u>								
4000 Salaries	0	75,935	145,000	69,065		69,065	52.4%	
4008 Travel and Subsistance	18	437	2,100	1,663		1,663	20.8%	
4010 Conferences and Training	550	1,464	2,500	1,036		1,036	58.6%	
4125 Bank Charges	0	242	1,000	758		758	24.2%	
4130 Accountancy/Corporate Gov.	275	2,798	2,200	(598)		(598)	127.2%	
4131 Internal Audit	0	275	600	325		325	45.8%	
4132 External Audit	1,300	1,300	1,500	200		200	86.7%	
4135 Legal and Professional	0	702	500	(202)		(202)	140.4%	
4140 Employment/Health & Safety	0	21	2,140	2,119		2,119	1.0%	
Corporate Management :- Indirect Expenditure	2,143	83,174	157,540	74,366	0	74,366	52.8%	0
Net Expenditure	(2,143)	(83,174)	(157,540)	(74,366)				
<u>110 Democratic Services</u>								
4200 Elections	0	0	1,500	1,500		1,500	0.0%	
4210 Mayor's Allowance	0	0	4,000	4,000		4,000	0.0%	
4211 Mayor Making	0	0	1,100	1,100		1,100	0.0%	
4212 Civic Events	0	0	1,500	1,500		1,500	0.0%	
4215 Civic Regalia	0	60	1,000	940		940	6.0%	

## Detailed Income &amp; Expenditure by Budget Heading 09/12/2020

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4220 Civic Officers	35	35	1,200	1,165		1,165	2.9%	
Democratic Services :- Indirect Expenditure	35	95	10,300	10,205	0	10,205	0.9%	0
Net Expenditure	(35)	(95)	(10,300)	(10,205)				
<u>115 Grants</u>								
1065 Small Grants Received	0	482	0	(482)			0.0%	
Grants :- Income	0	482	0	(482)				0
4235 General Grants	0	11,532	10,000	(1,532)		(1,532)	115.3%	
4236 Community Centre	0	0	8,000	8,000		8,000	0.0%	
4237 Grange Court	0	7,000	7,000	0		0	100.0%	
4238 Youth Funding	0	2,147	9,000	6,853		6,853	23.9%	
4239 CAB Grant	0	8,000	8,000	0		0	100.0%	
4241 Small Grants Expenditure	0	483	0	(483)		(483)	0.0%	
Grants :- Indirect Expenditure	0	29,161	42,000	12,839	0	12,839	69.4%	0
Net Income over Expenditure	0	(28,679)	(42,000)	(13,321)				
<u>125 Corn Square</u>								
1400 Income-Room Hire	(21)	3,590	17,000	13,410			21.1%	
1403 Income Flat	0	3,426	13,000	9,574			26.4%	
Corn Square :- Income	(21)	7,016	30,000	22,984			23.4%	0
4180 Cleaning	176	3,189	2,400	(789)		(789)	132.9%	
4181 Window Cleaning	0	46	600	554		554	7.7%	
4182 Electricity	238	1,296	3,500	2,204		2,204	37.0%	
4183 Gas	55	1,015	3,500	2,485		2,485	29.0%	
4185 Business Rates	1,010	8,085	11,500	3,415		3,415	70.3%	
4186 Water Rates	76	608	1,800	1,192		1,192	33.8%	
4187 Repairs and Renewals	0	3,187	3,500	313		313	91.1%	
4188 Fixtures and Fittings	650	1,677	2,500	823		823	67.1%	
4700 Loan Repayments	0	13,636	27,734	14,098		14,098	49.2%	
Corn Square :- Indirect Expenditure	2,206	32,740	57,034	24,294	0	24,294	57.4%	0
Net Income over Expenditure	(2,227)	(25,724)	(27,034)	(1,310)				
<u>126 Rentable offices Corn Sq</u>								
1401 Income-Rentals	2,828	2,828	0	(2,828)			0.0%	
Rentable offices Corn Sq :- Income	2,828	2,828	0	(2,828)				0
Net Income	2,828	2,828	0	(2,828)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Tourist Information</u>								
1010 Income-Commission	0	37	1,400	1,363			2.6%	
1510 Income-Coach trips	0	21	8,000	7,979			0.3%	
1511 Income-Books & Maps	23	1,218	4,900	3,682			24.9%	
1512 Income-Cards	34	289	1,400	1,111			20.6%	
1513 Income-Souvenirs	194	914	6,600	5,686			13.8%	
1514 Income-Food/Drinks	4	600	4,500	3,900			13.3%	
1515 Income-Craft	0	195	2,400	2,205			8.1%	
1516 Income-Advertising	0	0	300	300			0.0%	
1519 Income-Green Sacks	234	3,874	0	(3,874)			0.0%	
Tourist Information :- Income	489	7,148	29,500	22,352			24.2%	0
3000 Cost of Sales	0	2,758	18,000	15,242		15,242	15.3%	
3010 Costs-Coach Trips	0	21	8,000	7,979		7,979	0.3%	
4000 Salaries	0	27,734	50,000	22,266		22,266	55.5%	
4028 Green Sacks Purchase	0	3,600	0	(3,600)		(3,600)	0.0%	
Tourist Information :- Indirect Expenditure	0	34,113	76,000	41,887	0	41,887	44.9%	0
Net Income over Expenditure	489	(26,965)	(46,500)	(19,535)				
<u>201 Open Spaces</u>								
4000 Salaries	0	92,575	171,000	78,425		78,425	54.1%	
4006 Uniforms	0	1,360	1,400	40		40	97.2%	
4027 Equipment	188	808	3,000	2,192		2,192	26.9%	
4187 Repairs and Renewals	139	396	3,000	2,604		2,604	13.2%	
4300 Maintenance	305	1,017	8,000	6,983		6,983	12.7%	
4313 Lengthman Scheme	4,200	4,200	0	(4,200)		(4,200)	0.0%	
4320 Vehicle Maintenance	480	2,531	3,000	469		469	84.4%	
4321 Vehicle Fuel	292	2,217	3,000	783		783	73.9%	
4350 Street Cleaning	0	0	500	500		500	0.0%	
4351 Waste	292	4,802	7,000	2,198		2,198	68.6%	
4355 Tree Management	0	2,760	2,500	(260)		(260)	110.4%	
4356 Climate Management	0	2,500	3,000	500		500	83.3%	
4999 Reallocated Labour Costs	0	(397)	0	397		397	0.0%	
Open Spaces :- Indirect Expenditure	5,896	114,769	205,400	90,631	0	90,631	55.9%	0
Net Expenditure	(5,896)	(114,769)	(205,400)	(90,631)				
<u>202 Depot</u>								
4050 Insurance	0	498	0	(498)		(498)	0.0%	
4180 Cleaning	197	441	900	459		459	49.0%	

## Detailed Income &amp; Expenditure by Budget Heading 09/12/2020

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4182 Electricity	(54)	354	800	446		446	44.2%	
4185 Business Rates	196	785	2,100	1,315		1,315	37.4%	
4186 Water Rates	50	137	550	413		413	25.0%	
4187 Repairs and Renewals	136	4,984	3,055	(1,929)		(1,929)	163.1%	
4188 Fixtures and Fittings	0	2,150	1,000	(1,150)		(1,150)	215.0%	
Depot :- Indirect Expenditure	525	9,349	8,405	(944)	0	(944)	111.2%	0
Net Expenditure	(525)	(9,349)	(8,405)	944				
<u>203 Allotments</u>								
1120 Income-Allotments	75	4,127	5,000	873			82.5%	
Allotments :- Income	75	4,127	5,000	873			82.5%	0
4025 Miscellaneous	0	567	500	(67)		(67)	113.4%	
4184 Rent	53	893	1,500	607		607	59.5%	
4186 Water Rates	0	238	500	262		262	47.6%	
4188 Fixtures and Fittings	22	22	0	(22)		(22)	0.0%	
4300 Maintenance	28	1,990	1,000	(990)		(990)	199.0%	
Allotments :- Indirect Expenditure	102	3,710	3,500	(210)	0	(210)	106.0%	0
Net Income over Expenditure	(27)	417	1,500	1,083				
<u>205 Market</u>								
1402 Income-Market	0	2,040	16,000	13,960			12.8%	
Market :- Income	0	2,040	16,000	13,960			12.8%	0
4005 Market Management	1,627	2,616	6,000	3,384		3,384	43.6%	
4020 Advertising	0	250	2,000	1,750		1,750	12.5%	
4048 Subscriptions	0	358	360	2		2	99.4%	
Market :- Indirect Expenditure	1,627	3,224	8,360	5,136	0	5,136	38.6%	0
Net Income over Expenditure	(1,627)	(1,184)	7,640	8,824				
<u>220 Central Area Toilets</u>								
4182 Electricity	0	0	750	750		750	0.0%	
4185 Business Rates	165	1,317	1,700	383		383	77.5%	
4186 Water Rates	0	443	1,500	1,057		1,057	29.5%	
4300 Maintenance	0	6	500	494		494	1.2%	
Central Area Toilets :- Indirect Expenditure	165	1,766	4,450	2,684	0	2,684	39.7%	0
Net Expenditure	(165)	(1,766)	(4,450)	(2,684)				

## Detailed Income &amp; Expenditure by Budget Heading 09/12/2020

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>225 The Grange Toilets</u>								
4182 Electricity	36	190	1,100	910		910	17.3%	
4186 Water Rates	0	556	2,000	1,444		1,444	27.8%	
4300 Maintenance	28	185	500	315		315	37.1%	
The Grange Toilets :- Indirect Expenditure	65	931	3,600	2,669	0	2,669	25.9%	0
Net Expenditure	(65)	(931)	(3,600)	(2,669)				
<u>250 Economic Development</u>								
4023 Newsletter	120	1,080	1,560	480		480	69.2%	
4047 Market Town Forum	0	0	250	250		250	0.0%	
4230 Events Fund	61	61	5,000	4,939		4,939	1.2%	
4320 Vehicle Maintenance	258	258	0	(258)		(258)	0.0%	
4370 Leominster in Bloom	0	298	5,000	4,702		4,702	6.0%	
4375 CCTV	0	8,276	11,035	2,759		2,759	75.0%	
4380 Festive Lights	3,210	19,452	16,000	(3,452)		(3,452)	121.6%	
Economic Development :- Indirect Expenditure	3,649	29,425	38,845	9,420	0	9,420	75.8%	0
Net Expenditure	(3,649)	(29,425)	(38,845)	(9,420)				
<u>260 Capital Projects</u>								
1080 Loan Funded Projects	0	1,022	10,000	8,978			10.2%	
1081 Funded From Earmarked Reserves	0	21	20,000	19,979			0.1%	
Capital Projects :- Income	0	1,043	30,000	28,957			3.5%	0
4027 Equipment	0	0	500	500		500	0.0%	
4305 Play Areas	0	0	9,500	9,500		9,500	0.0%	
4378 Signage Project	4,272	36,307	0	(36,307)		(36,307)	0.0%	
4700 Loan Repayments	0	7,603	14,000	6,397		6,397	54.3%	
4710 Capital Fund	0	0	85,000	85,000		85,000	0.0%	
4715 Secret Garden-Loan Funded	0	4,891	10,000	5,109		5,109	48.9%	
4716 Toilet Refurb-Reserve Funded	0	21	20,000	19,979		19,979	0.1%	
Capital Projects :- Indirect Expenditure	4,272	48,822	139,000	90,178	0	90,178	35.1%	0
Net Income over Expenditure	(4,272)	(47,780)	(109,000)	(61,220)				
<u>300 Planning and Highways</u>								
4240 Travel Fund	0	179	4,500	4,321		4,321	4.0%	
Planning and Highways :- Indirect Expenditure	0	179	4,500	4,321	0	4,321	4.0%	0
Net Expenditure	0	(179)	(4,500)	(4,321)				

## Detailed Income &amp; Expenditure by Budget Heading 09/12/2020

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>901 Earmarked Reserves</b>								
9000 Election Reserve	0	3,105	16,150	13,046		13,046	19.2%	
9001 CCTV Reserve	0	0	4,500	4,500		4,500	0.0%	
9002 Town Centre Enhancements	0	0	20,000	20,000		20,000	0.0%	
9003 Equipment Rolling Programme	410	5,150	20,725	15,575		15,575	24.8%	
9004 Play Equipment Reserve	0	0	6,000	6,000		6,000	0.0%	
9005 Public Convenience Reserve	0	21	51,800	51,779		51,779	0.0%	
9006 Youth Projects	0	0	8,350	8,350		8,350	0.0%	
9007 Capital Receipts Reserve	0	14,125	27,638	13,513		13,513	51.1%	
9008 Unspent Loans	0	0	150,466	150,466		150,466	0.0%	
<b>Earmarked Reserves :- Indirect Expenditure</b>	<b>410</b>	<b>22,400</b>	<b>305,629</b>	<b>283,229</b>	<b>0</b>	<b>283,229</b>	<b>7.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(410)</b>	<b>(22,400)</b>	<b>(305,629)</b>	<b>(283,229)</b>				
<b>Grand Totals:- Income</b>	<b>3,371</b>	<b>582,258</b>	<b>668,074</b>	<b>85,816</b>			<b>87.2%</b>	
<b>Expenditure</b>	<b>23,870</b>	<b>436,304</b>	<b>1,096,703</b>	<b>660,399</b>	<b>0</b>	<b>660,399</b>	<b>39.8%</b>	
<b>Net Income over Expenditure</b>	<b>(20,499)</b>	<b>145,953</b>	<b>(428,629)</b>	<b>(574,582)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(20,499)</b>	<b>145,953</b>						

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Dat	REF (BACS)	24/11/2020
19/11/2020	INV-13638	Signs and Labels Hereford Limited	£560.60	Signage Project - Digital Print and Gloss Laminate applied to Aluminium Composite x10	20/11/2020		paid
23/11/2020	554387	Cleanmy	£105.53	Fire Exit and no smoking signs, hot water container			
23/11/2020	LNDEC0439	The Leominster News	£120.00	December 2020 issue			
19/11/2020	305973	Addex Group	£149.74	Gluttex suction hose			
12/11/2020	A8120374035	ATS Euromaster	£4.44	Scrap Disposal car van - Mr Young			
12/11/2020	A8120374035	ATS Euromaster	-£3.70	Credit note - Scrap Disposal car van - Mr Young			
12/11/2020	A8120374034	ATS Euromaster	£357.31	vehicle check and repair - mr Young			
17/11/2020	CS13127	Watson's Motor Works Ltd	£30.00	number plates for CX55 and CP08	28/11/2020		Paid by card
23/11/2020	13782	Microshade Business Consultants Ltd	£650.87	IT hosting			
Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Dat	REF (BACS)	27/11/2020
25/11/2020	554576	Cleanmy	£9.60	De-icer x8			
20/11/2020	554296	Cleanmy	£69.30	Soap dispenser, oil absorbent granules, sanitiser			
20/11/2020	554295	Cleanmy	£27.83	cleaner, cloth x10			
19/11/2020	A8120374050	ATS Euromaster	£29.20	windscreen wipers replacement			
25/11/2020	20/016	Wyvern Training Services limited (WTS)	£660.00	Training-working at heights course -16/01/2020			
25/11/2020	AUB8595	Aubergine 262 ltd	£1,528.80	WCAG compliant website setup & hosting			