

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance and General Purposes</u>								
<u>101 Administration - Central Costs</u>								
1076 Precept	0	557,574	557,574	0			100.0%	
Administration - Central Costs :- Income	0	557,574	557,574	0			100.0%	0
4012 Software, IT and Support	614	6,841	7,000	159		159	97.7%	
4014 Website	80	343	1,000	657		657	34.3%	
4016 Photocopier	85	1,372	3,500	2,128		2,128	39.2%	
4019 Recruitment	0	125	500	375		375	25.0%	
4020 Advertising	0	327	500	173		173	65.5%	
4027 Equipment	0	145	1,000	855		855	14.5%	
4030 Telephone	346	3,510	4,000	490		490	87.8%	
4035 Postage	2	187	700	513		513	26.7%	
4040 Printing and Stationery	82	753	1,800	1,047		1,047	41.8%	
4048 Subscriptions	684	3,303	2,640	(663)		(663)	125.1%	
4050 Insurance	210	7,704	7,500	(204)		(204)	102.7%	
4900 Contingency	0	1,512	2,000	488		488	75.6%	
Administration - Central Costs :- Indirect Expenditure	2,104	26,123	32,140	6,017	0	6,017	81.3%	0
Net Income over Expenditure	(2,104)	531,451	525,434	(6,017)				
<u>105 Corporate Management</u>								
4000 Salaries	11,068	108,524	145,000	36,476		36,476	74.8%	
4008 Travel and Subsistance	50	487	2,100	1,613		1,613	23.2%	
4010 Conferences and Training	175	1,639	2,500	861		861	65.6%	
4125 Bank Charges	37	743	1,000	257		257	74.3%	
4130 Accountancy/Corporate Gov.	275	3,489	2,200	(1,289)		(1,289)	158.6%	
4131 Internal Audit	0	275	600	325		325	45.8%	
4132 External Audit	0	1,300	1,500	200		200	86.7%	
4135 Legal and Professional	0	702	500	(202)		(202)	140.4%	
4140 Employment/Health & Safety	2,140	2,140	2,140	0		0	100.0%	
Corporate Management :- Indirect Expenditure	13,746	119,298	157,540	38,242	0	38,242	75.7%	0
Net Expenditure	(13,746)	(119,298)	(157,540)	(38,242)				
<u>110 Democratic Services</u>								
4200 Elections	0	0	1,500	1,500		1,500	0.0%	
4210 Mayor's Allowance	0	0	4,000	4,000		4,000	0.0%	
4211 Mayor Making	0	0	1,100	1,100		1,100	0.0%	
4212 Civic Events	0	0	1,500	1,500		1,500	0.0%	

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4215 Civic Regalia	0	470	1,000	530		530	47.0%	
4220 Civic Officers	0	35	1,200	1,165		1,165	2.9%	
Democratic Services :- Indirect Expenditure	0	505	10,300	9,795	0	9,795	4.9%	0
Net Expenditure	0	(505)	(10,300)	(9,795)				
<u>115 Grants</u>								
1065 Small Grants Received	0	482	0	(482)			0.0%	
Grants :- Income	0	482	0	(482)				0
4235 General Grants	935	4,467	10,000	5,533		5,533	44.7%	
4236 Community Centre	0	8,000	8,000	0		0	100.0%	
4237 Grange Court	0	7,000	7,000	0		0	100.0%	
4238 Youth Funding	0	2,147	9,000	6,853		6,853	23.9%	
4239 CAB Grant	0	8,000	8,000	0		0	100.0%	
4241 Small Grants Expenditure	0	483	0	(483)		(483)	0.0%	
Grants :- Indirect Expenditure	935	30,096	42,000	11,904	0	11,904	71.7%	0
Net Income over Expenditure	(935)	(29,614)	(42,000)	(12,386)				
<u>125 Corn Square</u>								
1400 Income-Room Hire	0	7,118	17,000	9,882			41.9%	
1403 Income Flat	(67)	3,093	13,000	9,907			23.8%	
Corn Square :- Income	(67)	10,211	30,000	19,789			34.0%	0
4180 Cleaning	392	3,643	2,400	(1,243)		(1,243)	151.8%	
4181 Window Cleaning	46	92	600	508		508	15.3%	
4182 Electricity	0	1,528	3,500	1,972		1,972	43.7%	
4183 Gas	232	1,466	3,500	2,034		2,034	41.9%	
4185 Business Rates	1,010	10,105	11,500	1,395		1,395	87.9%	
4186 Water Rates	76	760	1,800	1,040		1,040	42.2%	
4187 Repairs and Renewals	15	3,342	3,500	158		158	95.5%	
4188 Fixtures and Fittings	86	2,198	2,500	302		302	87.9%	
4700 Loan Repayments	13,536	27,171	27,734	563		563	98.0%	
Corn Square :- Indirect Expenditure	15,391	50,305	57,034	6,729	0	6,729	88.2%	0
Net Income over Expenditure	(15,458)	(40,094)	(27,034)	13,060				
<u>130 Tourist Information</u>								
1010 Income-Commission	0	37	1,400	1,363			2.6%	
1510 Income-Coach trips	0	21	8,000	7,979			0.3%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1511 Income-Books & Maps	0	1,398	4,900	3,502			28.5%	
1512 Income-Cards	0	386	1,400	1,014			27.6%	
1513 Income-Souvenirs	0	1,608	6,600	4,992			24.4%	
1514 Income-Food/Drinks	3	930	4,500	3,570			20.7%	
1515 Income-Craft	0	225	2,400	2,175			9.4%	
1516 Income-Advertising	0	0	300	300			0.0%	
1519 Income-Green Sacks	0	4,044	0	(4,044)			0.0%	
Tourist Information :- Income	<u>3</u>	<u>8,649</u>	<u>29,500</u>	<u>20,851</u>			<u>29.3%</u>	<u>0</u>
3000 Cost of Sales	0	2,959	18,000	15,041		15,041	16.4%	
3010 Costs-Coach Trips	0	21	8,000	7,979		7,979	0.3%	
3013 Costs-Souvenirs	105	215	0	(215)		(215)	0.0%	
4000 Salaries	4,119	39,749	50,000	10,251		10,251	79.5%	
4028 Green Sacks Purchase	0	4,000	0	(4,000)		(4,000)	0.0%	
Tourist Information :- Indirect Expenditure	<u>4,224</u>	<u>46,945</u>	<u>76,000</u>	<u>29,055</u>	<u>0</u>	<u>29,055</u>	<u>61.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(4,221)</u>	<u>(38,296)</u>	<u>(46,500)</u>	<u>(8,204)</u>				
Finance and General Purposes :- Income	(64)	576,915	617,074	40,159			93.5%	
Expenditure	36,400	273,272	375,014	101,742	0	101,742	72.9%	
Movement to/(from) Gen Reserve	<u>(36,464)</u>	<u>303,643</u>						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Environment and Services</u>								
<u>201 Open Spaces</u>								
1111 Income-Lengthmans Scheme	0	4,200	0	(4,200)			0.0%	
Open Spaces :- Income	0	4,200	0	(4,200)				0
4000 Salaries	10,402	126,412	171,000	44,588	44,588	73.9%		
4006 Uniforms	55	1,489	1,400	(89)	(89)	106.4%		
4027 Equipment	798	1,625	3,000	1,375	1,375	54.2%		
4187 Repairs and Renewals	262	680	3,000	2,320	2,320	22.7%		
4300 Maintenance	385	2,257	8,000	5,743	5,743	28.2%		
4313 Lengthman Scheme	6,040	10,240	0	(10,240)	(10,240)	0.0%		
4320 Vehicle Maintenance	407	3,132	3,000	(132)	(132)	104.4%		
4321 Vehicle Fuel	200	2,509	3,000	491	491	83.6%		
4350 Street Cleaning	0	0	500	500	500	0.0%		
4351 Waste	1,449	6,251	7,000	749	749	89.3%		
4355 Tree Management	0	2,760	2,500	(260)	(260)	110.4%		
4356 Climate Management	0	2,500	3,000	500	500	83.3%		
4999 Reallocated Labour Costs	0	(397)	0	397	397	0.0%		
Open Spaces :- Indirect Expenditure	19,998	159,457	205,400	45,943	0	45,943	77.6%	0
Net Income over Expenditure	(19,998)	(155,257)	(205,400)	(50,143)				
<u>202 Depot</u>								
4050 Insurance	0	554	0	(554)	(554)	0.0%		
4180 Cleaning	12	453	900	447	447	50.3%		
4182 Electricity	42	450	800	350	350	56.2%		
4185 Business Rates	196	1,177	2,100	923	923	56.1%		
4186 Water Rates	50	237	550	313	313	43.2%		
4187 Repairs and Renewals	5	4,989	3,055	(1,934)	(1,934)	163.3%		
4188 Fixtures and Fittings	0	2,150	1,000	(1,150)	(1,150)	215.0%		
Depot :- Indirect Expenditure	305	10,010	8,405	(1,605)	0	(1,605)	119.1%	0
Net Expenditure	(305)	(10,010)	(8,405)	1,605				
<u>203 Allotments</u>								
1120 Income-Allotments	273	4,567	5,000	433			91.3%	
Allotments :- Income	273	4,567	5,000	433			91.3%	0
4025 Miscellaneous	0	567	500	(67)	(67)	113.4%		
4184 Rent	113	1,233	1,500	267	267	82.2%		

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4186 Water Rates	34	340	500	160		160	68.0%	
4188 Fixtures and Fittings	0	22	0	(22)		(22)	0.0%	
4300 Maintenance	0	1,990	1,000	(990)		(990)	199.0%	
Allotments :- Indirect Expenditure	147	4,152	3,500	(652)	0	(652)	118.6%	0
Net Income over Expenditure	125	415	1,500	1,085				
<u>205 Market</u>								
1402 Income-Market	1,276	3,316	16,000	12,684			20.7%	
Market :- Income	1,276	3,316	16,000	12,684			20.7%	0
4005 Market Management	0	2,616	6,000	3,384		3,384	43.6%	
4020 Advertising	0	250	2,000	1,750		1,750	12.5%	
4048 Subscriptions	0	358	360	2		2	99.4%	
Market :- Indirect Expenditure	0	3,224	8,360	5,136	0	5,136	38.6%	0
Net Income over Expenditure	1,276	92	7,640	7,548				
<u>220 Central Area Toilets</u>								
4182 Electricity	0	0	750	750		750	0.0%	
4185 Business Rates	165	1,647	1,700	53		53	96.9%	
4186 Water Rates	0	443	1,500	1,057		1,057	29.5%	
4300 Maintenance	31	37	500	463		463	7.3%	
Central Area Toilets :- Indirect Expenditure	196	2,126	4,450	2,324	0	2,324	47.8%	0
Net Expenditure	(196)	(2,126)	(4,450)	(2,324)				
<u>225 The Grange Toilets</u>								
4182 Electricity	37	273	1,100	827		827	24.8%	
4186 Water Rates	499	1,055	2,000	945		945	52.7%	
4300 Maintenance	83	269	500	231		231	53.7%	
The Grange Toilets :- Indirect Expenditure	619	1,596	3,600	2,004	0	2,004	44.3%	0
Net Expenditure	(619)	(1,596)	(3,600)	(2,004)				
<u>250 Economic Development</u>								
4023 Newsletter	120	1,320	1,560	240		240	84.6%	
4047 Market Town Forum	0	0	250	250		250	0.0%	
4230 Events Fund	383	850	5,000	4,150		4,150	17.0%	
4370 Leominster in Bloom	24	322	5,000	4,678		4,678	6.4%	
4375 CCTV	0	11,034	11,035	1		1	100.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4380 Festive Lights	0	19,452	16,000	(3,452)		(3,452)	121.6%	
Economic Development :- Indirect Expenditure	526	32,978	38,845	5,867	0	5,867	84.9%	0
Net Expenditure	<u>(526)</u>	<u>(32,978)</u>	<u>(38,845)</u>	<u>(5,867)</u>				
<u>260 Capital Projects</u>								
1080 Loan Funded Projects	0	1,022	10,000	8,978			10.2%	
1081 Funded From Earmarked Reserves	0	21	20,000	19,979			0.1%	
Capital Projects :- Income	0	1,043	30,000	28,957			3.5%	0
4027 Equipment	0	0	500	500		500	0.0%	
4305 Play Areas	0	0	9,500	9,500		9,500	0.0%	
4378 Signage Project	6	36,643	0	(36,643)		(36,643)	0.0%	
4700 Loan Repayments	7,603	15,207	14,000	(1,207)		(1,207)	108.6%	
4710 Capital Fund	0	0	85,000	85,000		85,000	0.0%	
4715 Secret Garden-Loan Funded	293	5,409	10,000	4,591		4,591	54.1%	
4716 Toilet Refurb-Reserve Funded	0	21	20,000	19,979		19,979	0.1%	
Capital Projects :- Indirect Expenditure	7,902	57,279	139,000	81,721	0	81,721	41.2%	0
Net Income over Expenditure	<u>(7,902)</u>	<u>(56,236)</u>	<u>(109,000)</u>	<u>(52,764)</u>				
Environment and Services :- Income	1,549	13,125	51,000	37,875			25.7%	
Expenditure	29,693	270,824	411,560	140,736	0	140,736	65.8%	
Movement to/(from) Gen Reserve	<u>(28,145)</u>	<u>(257,699)</u>						

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Planning and Highways</u>								
<u>300 Planning and Highways</u>								
4240 Travel Fund	0	179	4,500	4,321		4,321	4.0%	
Planning and Highways :- Indirect Expenditure	0	179	4,500	4,321	0	4,321	4.0%	0
Net Expenditure	0	(179)	(4,500)	(4,321)				
Planning and Highways :- Income	0	0	0	0			0.0%	
Expenditure	0	179	4,500	4,321	0	4,321	4.0%	
Movement to/(from) Gen Reserve	0	(179)						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Earmarked Reserves</u>								
901 Earmarked Reserves								
9000 Election Reserve	0	3,105	16,150	13,046		13,046	19.2%	
9001 CCTV Reserve	0	0	4,500	4,500		4,500	0.0%	
9002 Town Centre Enhancements	0	0	20,000	20,000		20,000	0.0%	
9003 Equipment Rolling Programme	0	5,150	20,725	15,575		15,575	24.8%	
9004 Play Equipment Reserve	0	0	6,000	6,000		6,000	0.0%	
9005 Precept Support Reserve	0	21	51,800	51,779		51,779	0.0%	
9006 Youth Projects	0	0	8,350	8,350		8,350	0.0%	
9007 Capital Receipts Reserve	0	14,125	27,638	13,513		13,513	51.1%	
9008 Unspent Loans	0	0	150,466	150,466		150,466	0.0%	
Earmarked Reserves :- Indirect Expenditure	0	22,400	305,629	283,229	0	283,229	7.3%	0
Net Expenditure	0	(22,400)	(305,629)	(283,229)				
Earmarked Reserves :- Income	0	0	0	0			0.0%	
Expenditure	0	22,400	305,629	283,229	0	283,229	7.3%	
Movement to/(from) Gen Reserve	0	(22,400)						
Grand Totals:- Income	1,485	590,041	668,074	78,033			88.3%	
Expenditure	66,094	566,675	1,096,703	530,028	0	530,028	51.7%	
Net Income over Expenditure	(64,609)	23,365	(428,629)	(451,994)				
Movement to/(from) Gen Reserve	(64,609)	23,365						

Date: 21/01/2021

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Date	REF (BACS)	21/01/2021
Grant	Grant	Herefordshire Wildlife Trust	£935.00	Grant funded by Building Better Opportunities			agreed 14/12/20 @F&GPC
N/A	N/A	HMRC		PAYE/NI Dec 2020 - P32			
N/A	N/A	HMRC		PAYE/NI Jan 2021 - P32			
N/A	N/A	Worcestershire Pension Funds		Pension Funds Dec 2020			
N/A	N/A	Worcestershire Pension Funds		Pension Funds Jan 2021			

Date: 28/01/2021

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Date	REF (BACS)	26/01/2021
23/01/2021	140100	Microshade Business Consultants Ltd	£736.92	IT hosting and services			
04/01/2021	46606	Station Motors (Leo) Ltd	£220.45	CV55 MOT and repair			
09/01/2021	4599	Roundabout Stationery	£84.45	office supplies - stationery			
11/01/2021	H1098	Herefordshire Association of Local Council HALC	£210.00	CiLCA Trainin - Julie			
08/01/2021	557114	Cleanmy	£222.42	Masks, gloves, blue rolls			
Grant	Grant	Leominster Civic Society	£529.62	Name plaques for local bridges as part of a wider interpretation project			agreed-Dec F&GPM
N/A	N/A	Leominster Allotment Association	£270.00	LAA fees from 0/042020 to 31/12/2020			
31/12/2020	636008	Leominster Building Supplies	£281.27	screws,mdf boards,hoots,vent,concrete mix,paint,scalpings,wheelbarrow, tarmac,padlock, gate eyes,bulkhead light			
04/01/2021	3884	Shine On Window Cleaners	£46.00	Window cleaning			
31/12/2020	164674	Quickskip	£74.40	Wheelie Bins			
12/01/2021	SI-891	DC Gardening Services	£7,248.00	Drainage Grant Works in the Parishes of Leominster for the month of Jan 2021			
06/01/2021	504775 (replacement invoice)	Arrow Plant & Tool Hire	£17.82	Spring bolts,hook on plate, screws			
06/01/2021	504774	Arrow Plant & Tool Hire	-£1,207.32	Credit note for invoice 503889			
07/12/2020	503889	Arrow Plant & Tool Hire	£1,207.32	Incorrect invoice			
06/01/2021	0826AJC905	Travis Perkins	£60.54	Timber,fence post,postcrete,handsaw			
12/01/2021	0826AJD091	Travis Perkins	£84.46	Toilet pan and Seat ring			
19/01/2021	SINV022325	Ellis Whittam Ltd	£2,568.00	Combined Services (Year 4 of 5)			
04/01/2021	PM005	Piotr Biurkowski Photography	£105.00	TIC stock - Calendarsx15			
31/12/2020	186844	Mayglothling Waste Ltd	£198.00	Corn Square- Hi pressure jetter to clear blockage			
19/01/2021	324621	TAG Tallis Amos Group	£275.65	Strimmers services x3, Mower service			
19/01/2021	557690	Cleanmy	£14.36	Hand sanitiser pump bottle			

Date: 28/01/2021

19/01/2021	557691	Cleanmy	£49.90	Surface sanitiser case of 6			
	CSUK OU/INV/100						
19/01/2021	426	Balfour Beatty Living Places Ltd	£125.00	Road closure -Christmas Market 22Dec2020			
	CSUK OU/INV/100						
20/01/2021	467	Balfour Beatty Living Places Ltd	£250.00	Road closure- Leominster 2021 Markets -various dates through 2021			
18/01/2021	46671	Station Motors (Leo) Ltd	£177.61	EX06-Main dealer diagnostics, service and repair			
18/01/2021	46692	Station Motors (Leo) Ltd	£79.20	Labour cost for work done on invoice 46671			
21/01/2021	LNFE0454	The Leominster News	£120.00	Feb 2021 issue			
01/01/2021	ME233322	SLCC	£317.00	Full membership for Julie			
25/01/2021	49216	BOSS	£1.40	Printing and copying			
27/01/2021	115299	Managed Technology	£12.90	Printing and copying			
	Bill no.						
25/01/2021	1075018587	Welsh Water Dwr Cymru	£271.47	Burgss St Toilets a/c 4449158002 Water Bill 17/07/2020-23/01/2021			

Date: 15/02/2021

Inv Date	Inv No.	PAYEE	AMOUNT	DETAILS	Transfer Date	REF (BACS)	15/02/2021
06/01/2021	504136715	Zurich Municipal	£210.44	Insurance cover for chipper 0/05/2020-30/04/2021 Policy no. YLL-122005-0283	02/02/2021	Immediate payment requested	
31/01/2021	165976	Quickskip	£74.40	Wheelie Bins			
29/01/2021	14061	Microshade Business Consultants Ltd	£330.00	Accounting Support for Jan 2021			
19/01/2021	1074637999	Dwr Cymru Welsh Water	£498.61	Grange Toilet ref 4335429001 21Jul-18Jan 2021			
28/01/2021	505391	Arrow Plant and Tool Hire	£91.52	Drill bits,screws, caliper,boots,bolt			
20/01/2021	505132	Arrow Plant and Tool Hire	£15.00	Hire hot air gun & transformer			
29/01/2021	324826	Tallis Amos Group TAG	£698.40	Long reach			
31/01/2021	636151	Leominster Building Supplies	£347.36	Bulk bag,postmix,scalpings,door seals, pipe+connectors, rivets, mending plate,tool clips, saw, steel back box, drill body, battery			
19/01/2021	0826AJD382	Travis Perkins	£122.38	Grit Sand Bulk, Sand bags x50			
19/01/2021	0826AJD355	Travis Perkins	£28.35	Stanley knife blades, timber - to replace signage			
21/01/2021	0826AJD423	Travis Perkins	£29.21	Timber			
21/01/2021	0826AJD426	Travis Perkins	£19.44	Melamine Panel, Rigid Joint			
25/01/2021	0826AJD556	Travis Perkins	£83.33	Base unit			
27/01/2021	0826AJD623	Travis Perkins	£135.40	Plasterboard, screws, equal elbow+tee+pipe insert, end stop, cavity slabs, barrier pipes.			
28/01/2021	0826AJD706	Travis Perkins	£160.37	Plywood, plasterboards			
29/01/2021	0826AJD711	Travis Perkins	£5.80	Lever ballvalve, plumb endfeed			
02/02/2021	0826AJD840	Travis Perkins	£35.65	Masking tape, postcrete			
09/02/2021	0826AJE122	Travis Perkins	£9.24	Bitumen macadam			
03/02/2021	0826AJD877	Travis Perkins	£17.59	Mortar			
04/02/2021	0826AJD960	Travis Perkins	£32.33	Postcrete			
05/02/2021	0826AJD995	Travis Perkins	£9.24	Bitumen macadam			
08/02/2021	0826AJE078	Travis Perkins	£21.55	Postcrete			
02/02/2021	3488	Herefordshire Environmental Services	£96.00	Pest control- Corn Square 30/01/2021-29/04/2021			
03/02/2021	66832599	Hoople	£150.00	Advert for Environmental Services Supervisor			
10/02/2021	108437	Sentinel Security Systems	£60.74	Engineer call out-check system 03/02/2021			

Date: 15/02/2021

N/A	N/A	HMRC	£3,738.62	PAYE and NI February 2021			
06/02/2021	42/1516	Richard Brookman	£1,116.00	Market Management 02/10/20-29/01/21			
15/02/2021	559136	Cleanmy	£120.18	Face masks, blue towels, toilet rolls, hand pump			
15/02/2021	559137	Cleanmy	£189.00	Disposable gloves, fleece lined gloves			