

# LEOMINSTER TOWN COUNCIL

## ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 12<sup>th</sup> July 2021 commencing at 19:00 hours in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

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**MEMBERS PRESENT:** Councillors Smith-Winnard (Chair), Davies (Vice-Chair), Bartlett, Herschy, Marsh, Murdoch, Rumsey, Sutcliffe and Williamson.

**OFFICERS PRESENT:** Town Clerk, Democratic Services Officer, Environment & Grounds Supervisor.

### **ES10/21 ELECTION OF CHAIR**

Nominations were invited for the position of Chair of the Committee.

Cllr Smith-Winnard was proposed by Cllr Herschy and seconded by Cllr Sutcliffe. There being no other nominations, Cllr Smith-Winnard was formally elected Chair of the Environment & Services Committee.

### **ES11/21 ELECTION OF VICE CHAIR**

Nominations were invited for the position of Vice-Chair of the Committee.

Cllr Davies was proposed by Cllr Herschy and seconded by Cllr Murdoch. There being no other nominations, Cllr Davies was formally elected Vice-Chair of the Environment & Services Committee.

### **ES12/21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Norman.

### **ES13/21 DECLARATIONS OF INTEREST**

Cllr Murdoch - Allotments  
Cllr Smith-Winnard – Leominster in Bloom  
Cllr Williamson – Herefordshire Green Network

### **ES14/21 REQUESTS FOR DISPENSATIONS**

There had been no requests for dispensations received.

### **ES15/21 QUESTIONS FROM THE PUBLIC**

There were no members of the public present. No issues were raised.

### **ES16/21 MINUTES OF PREVIOUS MEETING**

Cllr Sutcliffe requested that ES07/21 was amended to include that if possible a rounders pitch is installed at Sydonia with the running track. Cllr Bartlett advised that it was a cross step – not a gate – that was to be installed at ZC20.

Following the 2 amendments it was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on Monday 17<sup>th</sup> May 2021 be agreed and signed as a correct record.

**ES17/21 CLERK'S REPORT**

- **Binit Business Cardboard Recycling-** the Town Council has 6 containers of good quality cardboard for recycling. Each container will provide approximately 1.5 tonnes of cardboard. The return on the cardboard is around £40 per tonne although there will be a collection charge of £30 per container;
- Notification has been received of a proposal to divert part of footpath ZC24 in the Parish of Leominster. The proposals will be considered by the Planning & Highways Committee;
- **May Fair** - the centre poles in Corn Square will be removed on the 25<sup>th</sup> July 2021 in preparation for the May Fair. Balfour Beatty have requested permission to reduce the poles by 1 metre. The poles will be stored at Balfour Beatty's Kingsland Depot and access has been granted to the Environmental Team in order that they can paint them while they are on the ground.  
The planters will be moved to the garden at Lloyds Bank on 22<sup>nd</sup> July 2021. Access will be granted to allow the Council to water the plants. Cllr Herschy advised that the Council could use the water butts at Grange Court if required.

**ES18/21 COMMITTEE UPDATE REPORT**

Committee considered the update report and following discussion they

**RESOLVED:**

- To note the report;
- To suggest that the Wildlife Trust attend an Open Day at the allotments to give a wildlife gardening session;
- To note the verbal update from Cllr Williamson in respect of the Environmental Working Group:
  - The next 2 meetings of the group have been arranged for 5<sup>th</sup> August 2021 and 9<sup>th</sup> September 2021 at 14.30 hours. The aim is to have meetings early in the month so that the group can feedback to the Environment & Services Committee;
  - The meeting in September will focus on trees and training for tree wardens;
  - The group hopes to link up with Ludlow Festival in addition to the Leominster Big Green Family Fun Day;
  - A data generator spreadsheet has been used to monitor what produces the biggest carbon output;
  - A meeting has been held with the City Council regarding Junior Mayors and it was identified that the application form needs to include an environmental aspect;
  - Cllr Williamson suggested that members of the community are invited to join the Environmental Working Group and that a Facebook page is set up to inform the community. The clerk will liaise with other Councils to find out how they operate.

## MINUTES

- To note that spare planters maybe available around the county at the end of COVID 19 regulations. Cllr Marsh has submitted an expression of interest to obtain some of them;
- To note that an interview is being held on Friday 16<sup>th</sup> July 2021 for the Kickstart Environment & Grounds Assistant;
- To note that the tree at the bottom of Broad Street will be removed by Balfour Beatty on Thursday 15<sup>th</sup> July 2021. Cllr Sutcliffe suggested that a Community Tree Planting Event is held when the tree is replaced;
- To assess the number of empty tree pits in the town in association with The Queen's Green Canopy project. The clerk will produce a plan outlining suitable projects to forward to the Deputy Lieutenant;
- To contact Hereford skate park and the clerk at Weobley Parish Council for information on concrete skate parks;
- To note that a pricing structure for hiring the Secret Garden is being considered by the Communications & Event Committee. The clerk will establish whether an insurance levy will need to be included.

### **ES19/21 CONFIDENTIAL ITEMS**

Committee noted that there were no confidential items to consider.

### **ES20/21 DATE OF NEXT MEETING**

Committee noted that the next meeting would be held on Monday 13<sup>th</sup> September 2021 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 20.19 hours.

**CHAIR:**

**DATE:**