

# LEOMINSTER TOWN COUNCIL

## ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 13<sup>th</sup> September 2021 commencing at 19:00 hours in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

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**MEMBERS PRESENT:** Councillors Smith-Winnard (Chair), Davies (Vice-Chair), Bartlett, Herschy, Marsh, Murdoch, Norman, Rumsey and Sutcliffe.

**OFFICERS PRESENT:** Town Clerk, Democratic Services Officer, Environment & Grounds Supervisor.

**ES21/21 APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**ES22/21 DECLARATIONS OF INTEREST**

Cllr. Murdoch - Allotments

Cllr. Smith-Winnard - Leominster in Bloom

Cllr. Norman - Leominster-in-Bloom

**ES23/21 REQUESTS FOR DISPENSATIONS**

There had been no requests for dispensations received.

**ES24/21 QUESTIONS FROM THE PUBLIC**

There were no members of the public present. No issues were raised.

**ES25/21 MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on Monday 12<sup>th</sup> July 2021 be agreed and signed as a correct record.

**ES26/21 CLERK'S REPORT**

- **War Grave Signage** - the War Grave Commission have contacted the Priory to find out whether they would like a free green sign for the war grave in the Priory Churchyard. Parochial Church Committee approval will be required.
- **Footpath ZC143** - the Environment Agency will be installing kissing gates, anti-bike measures and safety signage on the alleyway entrances to footpath ZC143. They are due to send out further letters to residents next week as there has been significant fly-tipping over garden fencing, trespass and vandalism to the boundary fencing and trees that they have planted. They will inform Balfour Beatty when they have finished the works in order that arrangements can be made to re-open the footpath.  
Cllr Norman advised that residents had assumed the footpath was open as the closure sign has been removed. The Environment Agency will be updating signage next week.

Committee welcomed the re-opening of the footpath as soon as possible. The clerk will contact Balfour Beatty to find out when they intend to open the footpath.

- **Footpath Officer** – Cllr Herschy has submitted a request to leave the post. The post will be advertised in Leominster News.
- **Millennium Green** – A representative from Leominster Community Centre would like to run an event and has asked if the Town Council have insurance cover for the volunteers. Cllr Sutcliffe advised that the event organiser should have their own public liability insurance. The clerk will check whether the event organiser has their own cover.

#### **ES27/21 COMMITTEE UPDATE REPORT**

Committee considered the update report and following discussion they

##### **RESOLVED:**

- To note the report;
- To try to link the proposed tree planting event with National Tree Week;
- To put in place a tree management plan before the commencement of planting;
- To liaise with LARC regarding the removal of tree guards around the apple trees in the Millennium Orchard;
- To consider planting trees in the open areas around Osborne Place and the Buckfields estate and to check who is responsible for the trees on Clingo Road;
- To obtain quotes for the removal and grinding of tree stumps in the tree pits;
- To note that the first payment from the waste recycling initiative is due and a spare bin has been obtained for use at 11 Corn Square;
- To note that 2 more allotment plots will be available at the end of September 2021;
- To spend £120 on wildflower plugs for planting on verges and meadow areas (This money had previously been allocated to the Sydonia running track which didn't go ahead);
- To contact the Environment Agency and request a statement regarding green fly-tipping for inclusion in Leominster News;
- To note that a mattress has been fly-tipped in the River Kenwater. The Environment Agency are due to remove it next week.

#### **ES28/21 GROUNDS TEAM UPDATE**

Committee noted the report from the Environment and Grounds Supervisor.

#### **ES29/21 CONFIDENTIAL ITEMS**

Committee noted that there were no confidential items to consider.

**ES30/21 DATE OF NEXT MEETING**

Committee noted that the next meeting would be held on Monday 15<sup>th</sup> November 2021 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 20.08 hours.

**CHAIR:**

**DATE:**