

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 10th January 2022 commencing at 19:00 hours in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Smith-Winnard (Chair), Davies (Vice-Chair), Bartlett, Herschy, Marsh, Murdoch, Norman and Sutcliffe.

OFFICERS PRESENT: Town Clerk, Democratic Services Officer.

ES42/21 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted by the Committee for Cllr Rumsey (Isolation) and the Environment & Grounds Supervisor (Personal).

ES43/21 DECLARATIONS OF INTEREST

Cllr. Murdoch – Allotments
Cllr. Smith-Winnard - Leominster in Bloom
Cllr. Norman - Leominster-in-Bloom

ES44/21 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

ES45/21 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

ES46/21 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on Monday 15th November 2021 be agreed and signed as a correct record.

ES47/21 CLERK'S REPORT

- **Aldermans Meadow** - the lengthsman has advised that they are unable to infill the potholes on Aldermans Meadow and that the area requires resurfacing.
- **Rialtas** – the clerk is looking into obtaining Rialtas software, which includes an Allotments Mobile Inspections App, for the Environment & Grounds Supervisor.
- **Kissing Gate Footpath ZC20** – the landowner has given permission for a kissing gate to be installed on the footpath. The cost of the gate will be approximately £500. Cllr Norman advised that gates are required at other sites around town and Walkers are Welcome are investigating funding to support this. It was noted that Cradley & Storridge Parish Council obtained funding to set up 'Miles without stiles' walking routes. The clerk will investigate setting up a funding list with the Volunteer Footpath Officer.

- **ICCM training course** – the Environment & Grounds Supervisor has been enrolled on a course regarding the inspection of memorials and gravestones.

ES48/21 TREE STATEMENT

Committee considered the tree statement and **RESOLVED** to include the following:

- Numbering of paragraphs;
- Link to Tree warden scheme;
- Links to groups providing advice on the type of trees to plant;
- Link to Tree Council website.

Following the amendments, Committee **RESOLVED** to adopt the tree statement and to review the statement annually.

ES49/21 COMMITTEE UPDATE REPORT

Committee considered the update report and following discussion they **RESOLVED**:

- To note the report;
- To arrange for a first aid kit to be provided for the Volunteer Footpath Officer;
- To adopt the Station phone box, outside Leominster Train Station, with a view to installing a defibrillator at a later date. It was suggested that the clerk contacts the Rail & Bus support group to find out if they would be interested in the project. The clerk will contact British Telecom for advice on securing the phone box, in the short term, to deter vandalism;
- To consider whether additional plots could be made on the allotment site and whether the site could be extended;
- To note that a meeting has been held with Herefordshire Council regarding projects to be funded through the Great Places to Visit Fund and the Welcome Back Fund. An initial claim is in the process of being submitted for the Through the Wardrobe event. Some of the projects will require planning permission and Herefordshire Council will request that they are prioritised. Cllr Marsh suggested installing further kissing gates if funds become available;
- To note that quotes for the proposed works in the Grange (under the Great Places to Visit Fund) will be made through Contracts Finder on the gov.uk website;
- To consider removing overhanging branches in the Millennium Green orchard as part of the improvements to Aidas Accessible Amble;
- To obtain 3 new Broxap Derby bins to replace the badly corroded bins on Ginhall Green and Sydonia;
- To contact Balfour Beatty regarding the installation of a bin on Worcester Road.

ES50/21 GROUNDS TEAM UPDATE

Committee considered the update report and following discussion they

RESOLVED:

- To note the report;
- To thank the grounds team for their hard work during November and December.

ES51/21 CONFIDENTIAL ITEMS

- **Insurance claim** – Committee noted that an insurance claim has been made against Leominster Town Council. The clerk has acknowledged receipt and forwarded details to the insurance provider.

ES52/21 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 14th March 2022 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 19.58 hours.

CHAIR:

DATE: