

LEOMINSTER TOWN COUNCIL

PERSONNEL SUB-COMMITTEE

Minutes of the Personnel Sub-Committee meeting held on Wednesday 9th March 2022 commencing at 14:00 hours in the Council Offices, 11 Corn Square, Leominster, HR6 8YP.

MEMBERS PRESENT: Councillors Rumsey (Mayor), Marsh (Deputy Mayor), Murdoch (Chair F&GP & Chair C&E) and Herschy (Chair P&H).

OFFICERS PRESENT: Town Clerk

PC15/21 APOLOGIES FOR ABSENCE

No apologies were received.

PC16/21 DECLARATIONS OF INTEREST

No declarations of interest were received.

PC17/21 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

PC18/21 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

PC19/21 MINUTES OF PREVIOUS MEETING

The minutes of the Personnel Sub-Committee meeting held on 19th November 2021 were agreed and signed as a correct record.

PC20/21 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information and Personnel Sub-Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- Sub-Committee noted the verbal staffing update from the Clerk.
- Sub-Committee noted training options for staff.
- Sub-Committee noted the annual pay increase has now been received from the National Joint Council for Local Government Services (NJC) and will be backdated to April 2021.
- Sub-Committee discussed the timing of the recruitment of the caretaker so that it coincides with the asset transfer of the Old Priory.
- Sub-Committee noted that staff appraisals would begin following the town clerk's appraisal, which is scheduled after this meeting ends.

PC21/21 DATE OF NEXT MEETING

The next meeting will be held in the Council Offices, 11 Corn Square, Leominster, HR6 8YP.

There being no other business, the meeting closed at 15:16 hours.

CHAIR:

DATE:

DRAFT