

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 16th May 2022 commencing at 19:00 hours in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Smith-Winnard (Chair), Davies (Vice-Chair), Bartlett, Herschy, Jacquet, Marsh, Murdoch, Norman and Sutcliffe.

OFFICERS PRESENT: Town Clerk, Democratic Services Officer, Environment & Grounds Supervisor

ALSO PRESENT: Volunteer Footpath Officer and one member of the public.

ES01/22 APOLOGIES FOR ABSENCE

No apologies for absence were received.

ES02/22 DECLARATIONS OF INTEREST

Cllr Murdoch – Allotments

Cllr Smith-Winnard - Leominster in Bloom

Cllr Norman - Leominster-in-Bloom

ES03/22 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

ES04/22 QUESTIONS FROM THE PUBLIC

One member of the public was present. The following issue was raised:

- **PROW anomalies** – the member of the public queried whether the list of anomalies will become a public document. The clerk advised that a list of PROW anomalies is currently being compiled to discuss with the Herefordshire Council PROW team when it returns 'in house' later this year. The issue was discussed further under item ES07/22 Committee Report.

ES05/22 MINUTES OF PREVIOUS MEETING

Cllr Norman queried whether Herefordshire Wildlife Trust had confirmed whether they would like to work with the Council on other cemeteries in the area not already covered by the Wildlife Plan (ES59/21). Cllr Bartlett advised that no information has been received from Herefordshire Council regarding the timeline for the Wildlife Plan.

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on Monday 14th March 2022 be agreed and signed as a correct record.

ES06/22 CLERK'S REPORT

The clerk had one item to report that was covered under ES09/22 Confidential Items.

ES07/22 COMMITTEE UPDATE REPORT

Committee considered the update report and following discussion they

RESOLVED:

- To note the report;
- To note the Footpath Officer's report;
- To make available, from the P3 scheme budget, an amount to cover the purchase of essentials to carry out the role, including mileage claims, for the two Footpath Officers;
- To note that the Environment & Grounds Supervisor has reviewed the condition of the handrails and the plank bridge on the Herefordshire Trail and the repairs will be carried out by a member of staff;
- To report repairs required to a handrail on Footpath KB51 to Kimbolton Parish Council;
- To authorise the purchase of two oak fingerposts, from the P3 scheme budget, for Leominster for the Herefordshire Trail;
- To consider submitting an article on PROW anomalies, and to request volunteers to assist the Footpath Officers, for publication in Leominster News;
- To note that definitive map anomalies should be sorted into the following categories: PROW, footways, open spaces;
- To produce an accessible spreadsheet of definitive map anomalies and to publish the spreadsheet on the Council's website. The spreadsheet will be updated as further anomalies are identified;
- To thank the member of the public for gathering information on PROW and footway anomalies;
- To note that the Environmental Working Group will be reviewing the Council's climate change policy. They will consider ways to improve the policy and establish whether the Council can work with more partners. It was suggested that the Council joins the Herefordshire Green Network Great Collaboration portal;
- To note that the completion deadline for some of the Great Places to Visit Fund projects has been extended to the end of September 2022;
- To note that the Tree Officer is recommending the types of trees appropriate for tree replacement in each of the empty tree pit sites. Herefordshire Council will provide funding to replace trees on Bargates;
- To note that the Council will be notified when 5-day tree notices are issued;
- To note that the new seating in Corn Square will remain for at least 6 months. The seating can then be moved to the Grange if required;
- To note that Balfour Beatty will install the new Broxap litter bins on Etnam Street/Worcester Road and The Grange. Balfour Beatty will take responsibility for emptying the bins;

MINUTES

- To report incidents of anti-social behaviour on Sydonia to the police;
- To request that Balfour Beatty purchase a 0.5m flail in order that rural verges can be cut 0.5m from the edge of the carriageway. Balfour Beatty will be carrying out a full cut at the end of August;
- To sign the Lengthsman Contract for 2022-23;
- To note the collection of 960kg (January), 740kg (February) and 780kg (March) of cardboard and the receipt of a rebate of £47.52 from the Binit Cardboard Recycling Scheme. The Council will shortly be receiving promotional material regarding the scheme.

ES08/22 GROUNDS TEAM UPDATE

Committee considered the update report and following discussion they

RESOLVED:

- To note the report;
- To arrange a walkabout of The Grange for the Environment & Grounds Supervisor, Cllr Jacquet and Community Support Officers to highlight areas where anti-social behaviour has been carried out and to consider measures to reduce this;
- To investigate whether there are by-laws in place to deter anti-social behaviour on The Grange;
- To note that regrowth on the London plane on Etnam Street could take up to 12 months.

ES09/22 CONFIDENTIAL ITEMS

Clerk's Report:

- **Accident on Sydonia** – Committee noted that an accident had occurred on Sydonia.

Cllr Herschy advised that the kissing gate by the play park in the Mallards is padlocked. The clerk will raise the issue with the Environment Agency as the gate shouldn't be padlocked.

ES10/22 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 11th July 2022 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 20.21 hours.

CHAIR:

DATE: