

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 11th July 2022 commencing at 19:00 hours in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Smith-Winnard (Chair), Davies (Vice-Chair), Bartlett, Herschy, Jacquet, Marsh, Murdoch, Norman and Sutcliffe.

OFFICERS PRESENT: Town Clerk, Democratic Services Officer.

ALSO PRESENT: One member of the public.

ES11/22 ELECTION OF CHAIR

Nominations were invited for the position of Chair of the Committee.

Cllr Smith-Winnard was proposed by Cllr Norman and seconded by Cllr Herschy. There being no other nominations, Cllr Smith-Winnard was formally elected Chair of the Environment & Services Committee.

ES12/22 ELECTION OF VICE CHAIR

Nominations were invited for the position of Vice-Chair of the Committee.

Cllr Davies was proposed by Cllr Bartlett and seconded by Cllr Herschy. There being no other nominations, Cllr Davies was formally elected Vice-Chair of the Environment & Services Committee.

ES13/22 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted by the Committee for Cllr Williams (Illness).

ES14/22 DECLARATIONS OF INTEREST

Cllr Murdoch - Allotments
Cllr Norman – Leominster in Bloom

ES15/22 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

ES16/22 QUESTIONS FROM THE PUBLIC

One member of the public was present. The following issues were raised:

- **Poultry Units** – the member of the public requested that the Town Council submits a response, to the Local Plan 2021-2041 Place Shaping Consultation, to request that no more intensive poultry units are permitted in the area until a negative nutrient policy is in place to protect the River Lugg.
Committee noted the comments and will refer any relevant issues to the Planning & Highways Committee for consideration.

Cllr Norman advised that a supplementary planning document is in the process of being prepared which will cover the issue.

- **PROW anomalies** – The clerk advised that a list of PROW anomalies is currently being compiled and will be sent to Herefordshire Council for consideration. The list will also be referenced in the Town Council's response to the Local Plan 2021-2041 Place Shaping Consultation.

ES17/22 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on 16th May 2022 be agreed and signed as a correct record.

(Proposed: Cllr Marsh, Seconded: Cllr Norman
Unanimous).

ES18/22 CLERK'S REPORT

- **Registering of Town and Village Greens** – a member of the public has queried whether the Town Council has sought the appropriate registration of all of its open spaces as greens, especially those that resolve Highway and PROW anomalies. The clerk advised that the matter is being dealt with and open spaces will be registered as town greens if not already done so.

ES19/22 COMMITTEE UPDATE REPORT

Committee considered the update report and following discussion they **RESOLVED:**

- To note the report;
- To note that the Environment & Grounds Supervisor is liaising with the Allotment Association regarding funding for an accessible toilet on the allotment site;
- To note the verbal update from the clerk in respect of the Environmental Working Group:
 - the Town Council uses 100% renewable energy and prices are fixed until the end of the financial year;
 - the Town Council will be producing a Carbon Neutral Action Plan spreadsheet;
 - the Tree Officer has been issued with an information pack;
- To note that the picnic tables next to The Grange Play Area will be accessible for wheelchair users;
- To publish 'before and after' photographs of the Ginhall Green wildflower meadow in Leominster News;
- To create two more wildflower areas in Ginhall Green
(Proposed: Cllr Norman, Seconded: Cllr Jacquet
Unanimous);
- To note that various requests were made regarding actions to take to increase diversity in The Priory churchyard and will be raised with the Church;

- To request the asset transfer of the Ropewalk Play Area to the Town Council
(Proposed: Cllr Marsh, Seconded: Cllr Bartlett Unanimous).
Committee noted that the s106 contribution for refurbishment is £36,177. The clerk will check whether the funding is ring fenced or whether it could also be used to cover cycle ways and other neglected play areas;
- To investigate obtaining a sponsor to take over responsibility of the defibrillator at Black Swan Walk;
- To produce a Town Council policy regarding defibrillators in the town and to check that they are all registered on the National database;
- To note the Central Toilet plans for 3 separate self-contained units and to consider installing sensor operated taps;
- To request that contractors, working on the Leominster Flood Defence at the rear of Osborne Place, park by the HALO Sports Centre in Bridge Street whilst the additional works are carried out;
- To note that there are issues at the rear of The Mallards due to fly tipping and steps being cut into the bund. The issues will be raised at the next Team Leominster meeting;
- To request that Herefordshire Council select and plant the replacement trees on Bargates. The Town Council will then take on the responsibility for watering the trees for the first few years
(Proposed: Cllr Norman, Seconded: Cllr Jacquet Unanimous).

ES20/22 GROUNDS TEAM UPDATE

Committee considered the update report and following discussion they

RESOLVED:

- To note the report;
- To note that an information board for Dziewicki's grave should be installed on Town Council land (and not on an area classed as highway).

ES21/22 CONFIDENTIAL ITEMS

Committee noted that there were no confidential items to consider.

ES22/22 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 19th September 2022 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 20.30 hours.

CHAIR:

DATE: